

OIX GATEWAY HONOLULU HI SUCCESSFUL PROCESSING REPORT: COMNAVAIRFOR AVIATION
MAINTENANCE ADVISORY (AMA) 2025-13
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COMNAVAIRSYSCOM PATUXENT RIVER MD

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PASS TO OFFICE CODES: COMNAVAIRFOR SAN DIEGO CA/N40/N41/N42/N422//

COMNAVAIRLANT NORFOLK VA/N40/N41/N421/N423//

MSGID/GENADMIN/COMNAVAIRFOR SAN DIEGO CA//

SUBJ/COMNAVAIRFOR AVIATION MAINTENANCE ADVISORY (AMA) 2025-13

AIRCRAFT TOW DRIVER QUALIFICATION AND PROFICIENCY STANDARDS//

REF/A/DOC/COMNAVAIRFORINST 4790.2E/28OCT2024//

REF/B/MSG/COMNAVAIRFOR/070815ZAUG25//

NARR/REF A IS THE NAVAL AVIATION MAINTENANCE PROGRAM (NAMP).

REF B IS AMA 2025-08 HIGH-RISK MITIGATION PROCESSES//

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GENTEXT/REMARKS/1. This advisory announces the implementation of new
Aircraft Tow Driver (ATD) qualification and proficiency standards.

ATD qualification is mandatory for all personnel responsible for
towing aircraft. All personnel must meet these qualifications within
90 days from the date of this message date-time-group (DTG). For
previously licensed tow tractor operators, if they are not qualified
under policy disseminated in this advisory, they will be restricted
to towing only Support Equipment (SE) until their Tow Tractor SE
license expires. This advisory applies to all Navy O/I/D-Level
and NAVAIR activities. The Marine Corps and CVN/L-Class Air
Departments, which have an existing comprehensive aircraft tow
driver training program, are exempt from this directive.

All content of this AMA is required reading.

2. The ATD qualification is being introduced to improve fleet-wide
standardization and safety. Maintenance Training Model Managers
will conduct an Aviation Skills Management (ASM) Change Request
(ACR) for use in developing and tailoring requirements specific
to their platform and Type Model Series (T/M/S), while maintaining
consistent core tasks and sequencing. Per reference B, Local Command
Procedure (LCP) will ensure compliance with all flightline and
runway access prerequisites for aircraft towing, as required
(O/I-Level). Quality Assurance (QA) personnel (O/I-Level),

Training Management or Support Equipment Division (Depot FRC) will manage and administer the final practical exam for the ATD qualification, along with a qualified ATD E-5 or above, or civilian equivalent.

NOTE 1: A designated ATD qualifier must be qualified for a minimum of six months prior to signing ATD qualification for trainees.

NOTE 2: Only E-5 and above are authorized to sign the practical. The following are the minimum requirements for this qualification:

2.a. Prerequisites

- (1) Validate Tow Tractor GSE License
- (2) Validate flightline access, as required

2.b. Required Reading

- (1) NAVAIR 00-80T-113
- (2) NAVAIR 17-1-537
- (3) NAVAIR 00-80T-96 WP 00 005
- (4) NAVAIR 00-80T-105
- (5) NAVAIR 00-80T-106
- (6) T/M/S additional required reading, as required

2.c. Safety Briefs

- (1) Maintenance Control coordination procedures
- (2) Ordnance safety
- (3) A/C movement safety requirements

2.d. Discuss the following

- (1) Situations which prevent towing of aircraft
- (2) Proper Tow Bar installation
- (3) Procedures to prepare aircraft for towing

2.e. Supervised tow operations with qualified tow operator

- (1) Perform tow operations on aircraft in open area
- (2) Perform tow operations on aircraft to flightline spot
- (3) Perform tow operations on aircraft to hangar spot

2.f. Test: Aircraft Tow Driver

2.g. Practical: QAR and E-5 or above qualified Aircraft Tow Driver (hangar bay move required)

3. Activities are required to establish initial qualifiers for the ATD qualification, as follows:

3.a. The activity will designate at least two E-5 or above (or civilian equivalent for Depot FRCs) as Initial Qualifiers.

3.b. Initial Qualifiers will cross-train, cross-test, and document completion of each other's requirements.

NOTE: The Initial Qualifier cross training must be documented on paper, scanned, and attached to the ASM accreditation of both individuals or attached to their paper ATD qualification.

3.c. To certify Initial Qualifiers in ASM, the words "Initial Qualifier" will be annotated in the remarks section of the qualification prior to digital signature by the Approver. To certify Initial Qualifiers on hard copy ATD forms, the words "Initial Qualifier" will be annotated under the endorsement

signature.

4. Aircraft movement is a high-risk evolution; brief sheets per reference B will be utilized. ATD qualified personnel are required to maintain proficiency by performing an aircraft move at a minimum of once every 90 days. Proficiency will be tracked on the aircraft move brief sheet. Retain the latest completed aircraft move briefs for qualified personnel per reference B, with date and full name of qualified personnel. Personnel who have not completed a documented aircraft move event within 90 days must have their ATD qualification suspended until a current practical examination is performed with a QAR and qualified E-5 or above ATD, at which point the qualification is authorized to be unsuspended.

Note 1: Upon return from a deployed status in excess of 90 day, the Assistant Maintenance Officer may activate a previously qualified individual within ASM to demonstrate proficiency in order to reinstate ATD qualifications.

5. Corrections, Changes, and Deviations may be submitted to namp_policy@us.navy.mil per paragraphs 1.2.4, 1.2.5, and 1.2.6.

6. CNAF N422C has developed a page on Intelink website, Lesson Guides, MESMs, AMAs, and additional products are available at https://intelshare.intelink.gov/sites/CNAF/layouts/15/start.aspx#/SitePages/CNAP_N422C.aspx

To request a how-to guide, send emails to CNAF_ammmt@us.navy.mil.

7. A "Quick Reads" folder has been added to the CNAF N422C MS Teams, CNAP SharePoint and Intelink sites, hosting various items of importance to all fleet maintainers.//

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