

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-15-D-0004	2. DELIVERY ORDER/ CALL NO. 0030	3. DATE OF ORDER/CALL (YYYYMMDD) 2015 Apr 06	4. REQ./ PURCH. REQUEST NO. 1300481902	5. PRIORITY
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6. ISSUED BY CDR NAWCWD CODE 254100D ATTN: L. PETTY (760) 939-2016 429 E BOWEN RD. STOP 4015 CHINA LAKE CA 93555-5106	CODE N68936	7. ADMINISTERED BY (if other than 6) DCMA MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342	CODE S2404A	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR ENGILITY CORPORATION NAME (b) (4) AND 3750 CENTERVIEW DR ADDRESS CHANTILLY VA 20151-3200	CODE 02NP8	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	13. MAIL INVOICES TO THE ADDRESS IN BLOCK See item 15

14. SHIP TO SEE SCHEDULE	CODE	15. PAYMENT WILL BE MADE BY DFAS - COLUMBUS CENTER SOUTH ENTITLEMENT OPERATIONS P O BOX 182317 COLUMBUS OH 43218-2264	CODE HQ0338	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
SEE SCHEDULE					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA TEL: (760) 939-1891 EMAIL: bryan.v.gregory@navy.mil BY: Bryan V. Gregory	<i>bl</i>	25. TOTAL \$64,686.09
27a. QUANTITY IN COLUMN 20 HAS BEEN			26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN
 INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
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f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
36. I certify this account is correct and proper for payment.		31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER
a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Engineering Support Services (ESS) V CPFF	(b) (4)	Hours		\$61,027.54
	In accordance with the Statement of Work.				
	FOB: Destination				
				ESTIMATED COST	\$ (b) (4)
				FIXED FEE	<u>\$(b) (4)</u>
				TOTAL EST COST + FEE	\$61,027.54

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000101	For Navy Accounting Purposes Only	
CIN: 130048190200001		ACRN AA \$4,900.00
PURCHASE REQUEST NUMBER: 1300481902		

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Other Direct Costs - Travel COST		Lot		\$3,658.55
	In accordance with the Statement of Work.				
	FOB: Destination				
				ESTIMATED COST	\$3,658.55

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000301	For Navy Accounting Purposes Only	
CIN: 130048190200001		ACRN AA \$100.00
PURCHASE REQUEST NUMBER: 1300481902		

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Section C - Descriptions and Specifications

STATEMENT OF WORK

Statement of Work
Contract # N68936-15-D-0004
Task Order 0030
Period of Performance 15 February 2015 – 31 December 2016
Counter Air Defense Future Naval Capability (CAD FNC) Systems Engineering
Version 3/11/2015
Severable Task Order, PSC Code R425
Applicable SOW Sections
3.4.1, 3.4.2, 3.4.3

1.0 BACKGROUND AND GENERAL SCOPE OF WORK

1.1 BACKGROUND: Naval Air Warfare Center Weapons Division (NAWCWD) Counter Air Defense Future Naval Capability (CAD FNC) Project requires engineering contract support services.

1.2 GENERAL SCOPE OF WORK: This Statement of Work (SOW) is for Systems Engineering, Program Management, Test, and Engineering support.

2.0 APPLICABLE DOCUMENTS: The following documents apply to this program and are to be used for reference:

2.1 SPECIFICATIONS, STANDARDS AND HANDBOOKS: NAVAIRINST 4355.19D dated 17 April 2009, Systems Engineering Technical Review Process

2.2 CAD PROJECT DOCUMENTS: Project Plan and Schedule, Risk Plan, Systems Engineering Plan, Test Master Plan.

3.0 REQUIREMENTS. The Contractor shall receive work via work requests placed in the Contractor's in basket, or through electronic mail. The Government will provide meeting dates, travel dates, document formats via work requests. Travel may be required as part of this effort. The Contractor is expected to comply with the quality assurance surveillance plan in the basic contract.

3.1 Technical Administrative Support

The Contractor shall provide administrative services in direct support of the project. These services shall include preparation and review of program management and systems engineering documents. The Contractor shall review the following documents to assist in the administration of the CAD FNC project: Critical Path Networks, Work Breakdown Structures, Risk Management Plans, Requirements Definitions, and Presentation Materials (CDRL A005) for ONR and NAWCWD reviews. Reviews of documents will be completed within two weeks of

receipt. Reviews of other management and engineering documents, such as test reports, will be completed within two weeks of receipt (estimate one document per month to review.) The plans will be used to manage the CAD FNC project.

3.2 Project Planning Support

The Contractor shall provide project planning support services, to include providing recommendations, providing rationale for the recommendations, and reviewing assigned program plans. For the CAD FNC project, plans include the Program Management Plan, Systems Engineering Plan, and Test Master Plan (CDRL A005). Reviews of the Plans will be completed within two weeks of receipt. NAVAIRINST 4355.19D will be used for reference.

3.3 Management Evaluation, Status Reviews and Reports

The Contractor shall review and evaluate program management data. The Contractor shall review information from the CAD FNC team to evaluate the status/performance of those efforts, provide input to project management for ONR and NAWCWD reviews, and provide input to NAWCWD monthly reports. The teams' efforts will be measured against the approved schedule, risk management plan, and test master plan.

4.0 SPECIAL CONSIDERATIONS

4.1 Contract Status Reporting

CDRL A001 - FUNDS AND MAN-HOURS EXPENDITURE REPORT
CDRL A005 - TECHNICAL REPORT STUDY/SERVICES

4.2 Place of Performance – NAWCWD, China Lake, CA

5.0 Security

5.1 Personnel Security

The Contractor shall require a SECRET security clearance to perform the tasks of this SOW. The Contractor will be required to safeguard and generate classified material, up to and including SECRET, during performance of this SOW.

6.0 Travel

The Contractor may be required to perform non-local travel to execute this SOW. Travel location is expected to be in the Washington, DC area and two trips are expected with an expected duration of four days each. The contractor is expected to comply with the quality assurance surveillance plan in the basic contract.

Origination Point	Destination Point	Duration	No. of Trips	No. of Personnel
China Lake, CA	Washington, DC	4 days	2	1

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Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
000101	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
000301	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 24-MAR-2015 TO 23-MAR-2016	N/A	N/A FOB: Destination	
000101	N/A	N/A	N/A	N/A
0003	POP 24-MAR-2015 TO 23-MAR-2016	N/A	N/A FOB: Destination	
000301	N/A	N/A	N/A	N/A

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH2C 251 77777 0 050120 2F 000000

COST CODE: A00002754427

AMOUNT: \$5,000.00

CIN 130048190200001: \$5,000.00

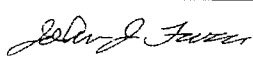
CLAUSES INCORPORATED BY REFERENCE

52.232-22

Limitation Of Funds

APR 1984

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-15-D-0004		2. DELIVERY ORDER/ CALL NO. 0031		3. DATE OF ORDER/CALL (YYYYMMDD) 2015 Jan 29		4. REQ./ PURCH. REQUEST NO. 1300470658		5. PRIORITY		
6. ISSUED BY CDR NAWCWD CODE 254300D ATTN: T. BARKER (760) 939-3064 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555				CODE N68936		7. ADMINISTERED BY (if other than 6) DCMA MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342				
9. CONTRACTOR ENGILITY CORPORATION NAME (b) (4) AND 3750 CENTERVIEW DR ADDRESS CHANTILLY VA 20151-3200				CODE 02NP8		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		
						12. DISCOUNT TERMS		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		
						13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15				
14. SHIP TO SEE SCHEDULE				CODE		15. PAYMENT WILL BE MADE BY DFAS - COLUMBUS CENTER SOUTH ENTITLEMENT OPERATIONS P O BOX 182264 COLUMBUS OH 43218-2264		CODE HQ0338		
						MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.				
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.							
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:							
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.										
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)	
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1										
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule										
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE	23. AMOUNT
		SEE SCHEDULE								
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.		24. UNITED STATES OF AMERICA TEL: (760) 939-3728 EMAIL: john.faria@navy.mil BY: JOHN J. FARIA				 CONTRACTING / ORDERING OFFICER		25. TOTAL	\$47,530.14	26. DIFFERENCES
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED										
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					28. SHIP NO.		29. DO VOUCHER NO.	30. INITIALS		
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS			<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
36. I certify this account is correct and proper for payment.					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER		35. BILL OF LADING NO.	
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER			40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.		
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)						

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor	(b) (4)	Hours		\$47,530.14
	CPFF				
	In accordance with the Statement of Work. This task order is severable.				
	FOB: Destination				
				ESTIMATED COST	\$ (b) (4)
				FIXED FEE	<u>\$(b) (4)</u>
				TOTAL EST COST + FEE	\$47,530.14

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000101	For Navy Accounting Purposes Only	
CIN: 130047065800001		ACRN AA \$30,000.00

PURCHASE REQUEST NUMBER: 1300470658

Section C - Descriptions and Specifications

STATEMENT OF WORK

Statement of Work
Contract N68936-15-D-0004
Task Order # 0031
Period of Performance
1 JAN – 30 SEP 2015
Corporate Investment Analysis
Version: 12/12/2014
Severable task order, PSC B544
Applicable Contract SOW sections: 3.4.3

1.0 BACKGROUND AND GENERAL SCOPE OF WORK

1.1 **BACKGROUND:** NAWCWD, China Lake, has various programs to invest in future capabilities including the Capital Investment Program, CIP to establish a capability for reinvestment in the infrastructure of business areas in order to facilitate mid- and long-term cost reductions; the NAWCWD Naval Innovative Science and Engineering (NISE) Internal Investment Program (Section 219) for innovative basic and applied research conducted at the defense laboratory that supports military missions, programs to support the transition of technologies developed by the defense laboratory into operational use, workforce development that improves the capacity of the defense laboratory to recruit and retain personnel with needed scientific and engineering expertise, and the revitalization and recapitalization of laboratories; and the Naval Scientist Training and Exchange Program which screens employees at NAWCWD to fill positions at other Commands to represent NAWCWD investments & future capabilities while building relationships that further our and their business.

1.2 GENERAL SCOPE OF WORK:

This Statement of Work provides for analysis support in the review, evaluation and formulation of the NAWCWD Naval Innovative Science and Engineering (NISE) Internal Investment Program including review and evaluation of NAWCWD technology programs; review and evaluation of the NAWCWD Capital Improvement Program (CIP) selection and execution; and evaluation of candidates for the Naval Scientist Training and Exchange Program (NSTEP).

2.0 APPLICABLE DOCUMENTS

2.1 **SPECIFICATIONS, STANDARDS, AND HANDBOOKS:** NONE

2.2 OTHER DOCUMENTS, DRAWINGS, AND PUBLICATIONS: NONE

3.0 REQUIREMENTS: The Contractor shall receive work via work requests placed in the Contractor's in basket, or provided through electronic mail. The Government will provide meeting dates and document formats via work requests delivered to the Contractor by electronic mail or the Contractor's in basket. If specific government format for documentation is not provided, contractor formats are acceptable. The Contractor is expected to comply with the quality assurance surveillance plan in the basic contract.

3.1 Technical Administrative Support. Provide analysis support for NAWCWD internal investment and technology programs.

3.1.1 The Contractor shall assist in the review, evaluation and formulation of the NAWCWD Naval Innovative Science and Engineering Program and the NAWCWD Capital Investment Program. This includes participation in formal and informal reviews, evaluation and rating of proposed programs, and providing comments and observations either orally, by email or in writing.

3.1.2 The Contractor shall analyze and provide comments and observations on NAWCWD internally and externally funded technology programs and reports. The Contractor shall participate as requested in the selection process of candidates for off Center technical assignments in the Naval Scientist Training and Exchange Program and Office of Naval Research Global Science Advisor program. Comments shall be provided orally, by email or in writing to the appropriate NAWCWD technology manager or to the NAWCWD NSTEP and ONR Global program manager.

4.0 SPECIAL CONSIDERATIONS

4.1 Contract Status Reporting: A001

4.2 Place of Performance: NAWCWD, China Lake, CA

5.0 Security

5.1 Personnel Security: Secret

6.0 Travel: None

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
000101	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-JAN-2015 TO 30-SEP-2015	N/A	N/A FOB: Destination	
000101	N/A	N/A	N/A	N/A

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH2C 252 77777 0 050120 2F 000000

COST CODE: A00002664690

AMOUNT: \$30,000.00

CIN 130047065800001: \$30,000.00

CLAUSES INCORPORATED BY REFERENCE

52.232-22

Limitation Of Funds

APR 1984

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N68936-15-D-0004		2. DELIVERY ORDER/ CALL NO. 0032		3. DATE OF ORDER/CALL (YYYYMMDD) 2014 Dec 31		4. REQ./ PURCH. REQUEST NO. 1300470477		5. PRIORITY	
6. ISSUED BY CDR NAWCWD CODE 254300D ATTN: T. BARKER (760) 939-3064 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555				7. ADMINISTERED BY (if other than 6) DCMA MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)			
9. CONTRACTOR ENGILITY CORPORATION NAME (b) (4) AND 3750 CENTERVIEW DR ADDRESS CHANTILLY VA 20151-3200		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15	
14. SHIP TO SEE SCHEDULE		15. PAYMENT WILL BE MADE BY DFAS - COLUMBUS CENTER SOUTH ENTITLEMENT OPERATIONS P O BOX 182264 COLUMBUS OH 43218-2264		16. TYPE OF ORDER DELIVERY/ CALL <input checked="" type="checkbox"/> X PURCHASE		17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE See Schedule		18. ITEM NO.	
				19. SCHEDULE OF SUPPLIES/ SERVICES SEE SCHEDULE		20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	
								22. UNIT PRICE	
								23. AMOUNT	
								24. UNITED STATES OF AMERICA TEL: (760) 939-3728 EMAIL: john.faria@navy.mil BY: JOHN J. FARIA	
								25. TOTAL \$806,972.49	
								26. DIFFERENCES	
								27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED	
								27b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
								27c. DATE (YYYYMMDD)	
								27d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
								27e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
								27f. TELEPHONE NUMBER	
								27g. E-MAIL ADDRESS	
								27h. SIGNATURE AND TITLE OF CERTIFYING OFFICER	
								27i. DATE (YYYYMMDD)	
								27j. RECEIVED AT	
								27k. RECEIVED BY	
								27l. DATE RECEIVED (YYYYMMDD)	
								27m. TOTAL CONTAINERS	
								27n. S/R ACCOUNT NO.	
								27o. S/R VOUCHER NO.	

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Labor CPFF	(b) (4)	Hours		\$738,898.57
In accordance with the Statement of Work. This task Order is severable.					
FOB: Destination					
ESTIMATED COST					\$ (b) (4)
FIXED FEE					\$ (b) (4)
TOTAL EST COST + FEE					<u>\$738,898.57</u>

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000101	For Navy Accounting Purposes Only	
CIN: 130047047700001	ACRN AA	\$25,000.00
PURCHASE REQUEST NUMBER: 1300470477		

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000102	For Navy Accounting Purposes Only	
CIN: 130047047700002	ACRN AB	\$25,000.00
PURCHASE REQUEST NUMBER: 1300470477		

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000103	For Navy Accounting Purposes Only	
CIN: 130047047700003	ACRN AC	\$25,000.00
PURCHASE REQUEST NUMBER: 1300470477		

ITEM NO	SUPPLIES/SERVICES	AMOUNT
000104	For Navy Accounting Purposes Only	

CIN: 130047047700004	ACRN AD	\$24,998.00
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PURCHASE REQUEST NUMBER: 1300470477

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002			Lot		\$51,968.00

Other Direct Costs

COST

In accordance with the Statement of Work.

FOB: Destination

ESTIMATED COST	\$51,968.00
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ITEM NO	SUPPLIES/SERVICES	AMOUNT
000201	For Navy Accounting Purposes Only	

CIN: 130047047700004	ACRN AD	\$1.00
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PURCHASE REQUEST NUMBER: 1300470477

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003			Lot		\$16,105.92

Other Direct Costs-Travel

COST

In accordance with the Statement of Work.

FOB: Destination

ESTIMATED COST	\$16,105.92
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ITEM NO SUPPLIES/SERVICES
000301 For Navy Accounting Purposes Only

AMOUNT

CIN: 130047047700004

ACRN AD

\$1.00

PURCHASE REQUEST NUMBER: 1300470477

Section C - Descriptions and Specifications

STATEMENT OF WORK**Statement of Work****N68936-15-D-0004****Task Order 0032****Period of Performance: 1 Jan 2015 – 31 Dec 2015****TECHNICAL COMMUNICATION OFFICE (TCO) SUPPORT****Version: 11 Dec 2014****This is a Severable Task Order, PSC Coded R425****Applicable SOW Sections:****3.1.1, 3.2.1, 3.2.2, 3.2.3, 3.4.1, 3.4.2****1.0 BACKGROUND AND GENERAL SCOPE OF WORK****1.1 BACKGROUND**

The Technical Communication & Library Division is a National Competency that spans across NAVAIR. The TCO provides essential support to the scientific, technical, and administrative communities of NAVAIR. The TCO and Library Division provides a full spectrum of products and services such as Writing/Editing, Graphic Design, Video Production, Library Services, Media, Distribution, Publications and Custom Products.

1.2 GENERAL SCOPE OF WORK

This Statement of Work covers Design Engineering and Review, Test Plans and Procedures, Test Support, Test Analyses and Reports, Technical Documentation support, Technical Administrative Support, and Project Planning Support for the Technical Communication Office (TCO).

2.0 APPLICABLE DOCUMENTS

The following documents are applicable to this SOW.

2.1 SPECIFICATIONS, STANDARDS, AND HANDBOOKS:

- OPNAV Instruction 5510.1H Navy Information & Personnel Security Navy Correspondence Handbook
- SECNAV Notice 5231 Oversight of Federal Information Processing Resource Acquisition Contracts
- NWC Graphic Arts Guide IDP526
- TS 83-52 NAWC, Printed Media and Design/Production Stds, dated 9/83
- AD Pub 015 (Rev 1) Publications Handbook, dated Mar 1993
- NAVWPNCEN 5510.29, Change 16, Chapter 1, Security Manual, dated 24 Aug 1991
- SECNAVINST 5216.5D Navy Correspondence Manual, dated 24 Aug 86
- DOD 5230.25PH Withholding of Unclassified Data from Public Disclosure, dated 6 Nov 1984
- Marking EO (Executive Order) 12356, National Security Information OPNAV Notice 5218
- NAWCWPNIS Instruction 5605.1A Process and Procedure to Capture Archive Visual Documentation
- NAWCWD Instruction 5600.1B Program for Publications
- NAWCWD TS-2012-032 Standard Operation Procedure (SOP) for Writing and Editing Technical Documentation.

2.2 OTHER DOCUMENTS, DRAWINGS, AND PUBLICATIONS:

- Other Navy/DoD/OPNAV Instructions as provided by the Government
- Other Government publications, and in some cases commercial documents, relating to specific programs will be made available to the Contractor as needed (e.g., program plans, schedules, specifications, drawings, requirements documents, and test plans / data).

3.0 REQUIREMENTS

The Contractor will receive work via work requests placed in the Contractors in basket or by e-mail. The Government will define the format in accordance with individual work requests. The Government will provide all project data, meeting schedules, and task due dates in the work requests per the requirements of this SOW. The Government may require overtime to complete urgent requests for this Task Order.

3.1 Technical Administrative Support

3.1.1 The Contractor shall use Government furnished data to compile, write, develop, and/or edit various items that include illustrations, display artwork, static electronic displays, exhibits, plaques, patent drawings, logo designs, flip charts, displays, viewgraphs, schematic diagrams, logic diagrams, pictorial illustrations, illustrated parts breakdowns, brochures, logo designs, flip charts, video documentation and productions, photography documentation and productions, archiving, and project highlights in accordance with the documents called out in paragraph 2.0. The Contractor may incorporate still photography, line drawings, sketches and/or storyboards into their final products. The task description shall define the output to be produced (i.e., Project Plan, WBS, status report, presentation, etc.), format, and other relevant information to complete the request. The quality of work shall meet the government and industry standards, and conform to internal standards of the TCO. (CDRL A005)

3.1.2 The Contractor shall provide construction and assemblage support of the static displays and award products requested through written concepts and layouts provided by the Government. The Contractor may be required to travel to customer facilities or work spaces to set up exhibit panels and displays. Additionally, the Contractor may be required to procure items in support of the original design or necessary to complete the deliverable. It is anticipated that there will be approximately 20 display and award products completed per year. (CDRL A005)

3.1.3 The Contractor shall prepare presentation materials in hard copy, viewgraph or electronic format in accordance with the documents called out under section 2.0 of the SOW. The Contractor shall edit, format, and produce final drafts for Government review from rough draft source data. There are expected to be approximately 20 presentations to be completed per year. In addition, the Contractor may be required to procure items in support of the original design or necessary to complete the deliverable. (CDRL A005)

3.1.4 The Contractor shall provide design, illustration, and graphic arts materials for items that include charts, viewgraphs, presentation plaques, awards, exhibits, posters, and other visual communication products requested through written concepts and layouts provided by the Government from rough draft markups and layouts according to the requirements listed in section 2.0. During the performance of this

effort, it is estimated that approximately 200 items will require preparation. The contractor may be required to procure items necessary to complete the deliverable. Moreover, the Contractor may be required to procure items in support of the original design or necessary to complete the deliverable. (CDRL A005)

3.1.5 The Contractor shall write, edit, and prepare materials that include specifications, reports, books, journal articles, white papers, and technical and administrative documentation accordance with the requirements defined in section 2.0. During the performance of this effort, it is expected that approximately 400 items will require preparation. In addition, the Contractor may be required to procure items in support of the original design or necessary to complete the deliverable. (CDRL A005)

3.1.6 The Contractor shall perform composition, typing, layout, and proof reading for items that include publications, specifications, and reports prepared from rough draft information submitted by the Government in accordance with the requirements defined in section 2.0. During the performance of this effort, it is expected that approximately 200 items will require preparation. Finally, the Contractor may be required to procure items in support of the original design or necessary to complete the deliverable. (CDRL A005)

3.1.7 The Contractor shall attend Government meetings when scheduled. There are expected to be 30-50 meetings a year. The Contractor shall research and provide data or prepare reports and other materials to be used for such meetings. The Contractor shall attend for information gathering purposes and shall provide minutes of the meetings, in Contractor format, to include items and issues discussed, actions taken to resolve issues, and action item status. (CDRL A005)

3.1.8 In accordance with the requirements defined in section 2.0, the contractor shall transcribe, edit, and format audio documentation into a format that is easy-to-use and read for various technical communication products. During the performance of this effort, it is expected that approximately 100 items will require transcription. The Contractor may be required to procure items in support and/or complete the final deliverable. (CDRL A005)

3.1.9 The Contractor shall write, edit, and prepare materials related to the history of China Lake. They shall also operate and maintain a Government data repository containing archival artifacts and data. The Contractor shall receive and record data on management and specialized documents. They shall also, on an as-required basis, microfilm, or scan documentation into a database. Activities include research, oral and video interviews, and preparation of two volumes. Additionally, the Contractor may be required to procure items in support of the original design or necessary to complete the deliverable. (CDRL A005)

3.2 Design Engineering and Review The Contractor shall provide engineering designs of and assemble and integrate these designs into existing systems. The Contractor shall provide sketches or drawings of these designs as specified in work transmittals. Approximately ten products will be produced in support of this section. (CDRL A005)

3.3 Test Plans and Procedures The Contractor shall prepare test plans and procedures for technical and scientific activities. Test plans shall ensure that required tests are performed to ensure specified

requirements are met and resulted documented. It is expected that approximately 20 test plans and procedures will be completed in support of this section. (CDRL A00A)

3.4 Test Support The Contractor shall document test planning, test performance, test data analysis, and test results for various tests conducted. Such documentation will include photography and video productions, graphic designs, publications, 3D animations and models, and other visual communication products. Tests shall be performed in accordance with approved test plans. It is anticipated that approximately 200 products will be produced in support this section. (CDRL A005)

3.5 Test Analyses and Reports The Contractor shall review test data and perform analyses of the data to ensure tests met the specified requirements. The Contractor shall collect test data and documentation, review and compile information, and prepare and publish test documents and reports. It is anticipated that 40 publications and reports will be completed in performance of this section. (CDRL A005)

3.6 Project Planning Support The Contractor shall analyze technical and scientific documentation, and prepare project schedules, project plans and costs estimates as specified in work transmittals. It is anticipated that approximately 10 products will be produced in support of this section. (CDRL A005)

4.0 SPECIAL CONSIDERATIONS

4.1 CONTRACT STATUS REPORTING The Contractor shall prepare and submit a weekly progress report to the Technical Assistant. This progress report shall cover tasks completed, ongoing, and planned in support of the TCO. Reports shall be written in contractor format and provided on the Monday of the following week. The China Lake history project status shall be submitted on a monthly basis. (CDRL A001)

4.2 PLACE OF PERFORMANCE Tasking will be performed at NAWCWD, China Lake, CA and Pt. Mugu, CA, and NAWCAD, Patuxent River, MD.

4.3 VEHICLES The Government may require the Contractor to operate Government-owned vehicles (USN) on and off Center, while performing tasks under this SOW. Potential uses of the vehicles may include: 1) meeting attendance, 2) data, equipment, and material transportation. The Contractor shall have a valid driver's license and appropriate vehicle insurance.

5.0 SECURITY

5.1 PERSONNEL SECURITY The personnel supporting this SOW shall require a SECRET security clearance. The contractor will be required to safeguard and generate classified material, up to and including SECRET, during performance of this SOW.

6.0 TRAVEL Non-Local travel to Pt. Mugu, CA, Patuxent River, MD, and China Lake, CA may be required in the performance of this task.

<u>Location</u>	<u># of Days</u>	<u># of Trips</u>	<u># of Travelers</u>
Pt. Mugu, CA	2	4	2

China Lake, CA	2	2	1
Patuxent River, MD	5	2	2

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
000101	Destination	Government	Destination	Government
000102	Destination	Government	Destination	Government
000103	Destination	Government	Destination	Government
000104	Destination	Government	Destination	Government
0002	N/A	N/A	N/A	Government
000201	Destination	Government	Destination	Government
0003	N/A	N/A	N/A	Government
000301	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-JAN-2015 TO 31-DEC-2015	N/A	N/A FOB: Destination	
000101	N/A	N/A	N/A	N/A
000102	N/A	N/A	N/A	N/A
000103	N/A	N/A	N/A	N/A
000104	N/A	N/A	N/A	N/A
0002	POP 01-JAN-2015 TO 31-DEC-2015	N/A	N/A FOB: Destination	
000201	N/A	N/A	N/A	N/A
0003	POP 01-JAN-2015 TO 31-DEC-2015	N/A	N/A FOB: Destination	
000301	N/A	N/A	N/A	N/A

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH2C 251 77777 0 050120 2F 000000
COST CODE: A00002663273
AMOUNT: \$25,000.00
CIN 130047047700001: \$25,000.00

AB: 97X4930 NH2C 251 77777 0 050120 2F 000000
COST CODE: A10002663273
AMOUNT: \$25,000.00
CIN 130047047700002: \$25,000.00

AC: 97X4930 NH2C 251 77777 0 050120 2F 000000
COST CODE: A20002663273
AMOUNT: \$25,000.00
CIN 130047047700003: \$25,000.00

AD: 97X4930 NH2C 251 77777 0 050120 2F 000000
COST CODE: A30002663273
AMOUNT: \$25,000.00
CIN 130047047700004: \$25,000.00

CLAUSES INCORPORATED BY REFERENCE

52.232-22

Limitation Of Funds

APR 1984