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Document Coversheet

Document Description: Contract N68936-05-P-0637 with attachments



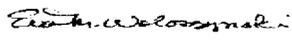
This document has been released in its entirety.



Portions of this document have been excised pursuant to the Freedom of Information Act. The applicable portion(s) excised and the exemption(s) applied are below indicated.

- Exemption (b)(1) Information excised is properly and currently classified in the interest of national defense or foreign policy
- Exemption (b)(2) Information excised is related solely to the internal rules and practices of the Agency.
- Exemption (b)(3) Information excised is specifically exempt from disclosure by an Executive Order or Statute. Specifically:
- Exemption (b)(4) Information excised is commercial or financial information received from outside the Government and is likely to cause substantial harm to the competitive position of the source providing the information.
- Exemption (b)(5) Information excised is internal advice, recommendations, or subjective evaluations pertaining to the decision-making process of the Agency.
- Exemption (b)(6) Information excised is certain individual names and personal identifiers and is excised for heightened interest in the personal privacy of Department of Defense personnel that is concurrent with the increased security awareness demands.
- Exemption (b) (7) Information excised is investigatory records or information compiled for law enforcement purposes
- Exemption (b)(8) Information excised is records for the use of any agency responsible for the regulation or supervision of financial institutions
- Exemption (b)(9) Information excised is records containing geological and geophysical information (including maps) concerning wells.

Please direct inquiries regarding this document to:
Commander (Code K00000D FOIA)
Naval Air Warfare Center Weapons Division
1 Administration Circle Stop 1009
China Lake, CA 93555-6100.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER 0010134243		PAGE 1 OF 13	
2. CONTRACT NO. N68936-05-P-0637		3. AWARD/EFFECTIVE DATE 09-Aug-2005		4. ORDER NUMBER		5. SOLICITATION NUMBER N68936-05-T-0151	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME BARBARA J. CONTRERAS				b. TELEPHONE NUMBER (No Collect Calls) (805) 989-7355	
8. OFFER DUE DATE/LOCAL TIME 12:00 AM 13 Apr 2005		9. ISSUED BY CDR NAWCWD CODE 230000E ATTN: B. CONTRERAS (805) 989-7355 575 "I" AVE SUITE 1, BLDG 65 POINT MUGU CA 93042-5049 TEL: FAX: (805) 989-3656		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 541690 SIZE STANDARD: \$6Million		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING	
12. DISCOUNT TERMS Net 30 Days		14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP		15. DELIVER TO CODE		16. ADMINISTERED BY CODE	
SEE SCHEDULE		SEE SCHEDULE		SEE ITEM 9		SEE SCHEDULE	
17a. CONTRACTOR/OFFEROR NATURAL SPI, INC. DONNA VOIGHT 9332 N. CAMINO DE PLAZA TUCSON AZ 85742-8831 TEL. 520-360-6863		18a. PAYMENT WILL BE MADE BY DFAS - CLEVELAND CENTER & OPLOCS SAN DIEGO 4181 RUFFIN ROAD SAN DIEGO CA 92123-1819		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM	
17a. CONTRACTOR/OFFEROR CODE 33NF3		18a. PAYMENT WILL BE MADE BY CODE N68688		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED	
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE					
23. UNIT PRICE		24. AMOUNT		25. ACCOUNTING AND APPROPRIATION DATA		26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
				See Schedule		\$71,182.00	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.		29. AWARD OF CONTRACT: REFERENCE <input checked="" type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE	
30a. SIGNATURE OF OFFEROR/CONTRACTOR		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED			
				09-Aug-2005			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)			
				EVA M. WOLOSZYNSKI / PROCURING CONTRACTING OFFICER TEL: (805) 989-8514 EMAIL: eva.woloszynski@navy.mil			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
-----------------	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	
	42b. RECEIVED AT (<i>Location</i>)	
42c. DATE REC'D (<i>YY/MM/DD</i>)		42d. TOTAL CONTAINERS

Section A - Solicitation/Contract Form

CLAUSES INCORPORATED BY FULL TEXT

FOR YOUR INFORMATION:

Ref: Natural SPI, Inc. (NSPI) Proposal dated 4/18/05, revised 8/5/05.

NSPI contact: Donna Voight
Phone: 520-360-6863/Fax: 520-297-0223
Email: Donna@naturalspi.com

To speak with the technical end user contact Mari Bangs at 805-989-3426 (mari.bangs@navy.mil).

If this award document requires modification please contact the contracting officer, Eva Woloszynski, at 805-989-8514 (eva.woloszynski@navy.mil).

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		440	Hours	\$150.00	\$66,000.00

**Engineering & Technical Services for the Tactical Aircraft (TACAIR)
Electronic Warfare (EW) Integrated Product Team (IPT) located at
NAWCWD Point Mugu, California.**

Appraiser/Consultant: 440 hours @ \$150/hour = \$66,000.00.

Period of performance: 15 Aug 05 through 31 Mar 06.

Government technical contact: Mari Bangs (805)989-3426.

See attached Statement of Work.

FFP
 FOB: Destination
 MILSTRIP: N0001905WX00260
 PURCHASE REQUEST NUMBER: 0010134243

FUNDED AMOUNT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000101	FOR ACCOUNTING PURPOSES ONLY FFP FOB: Destination PURCHASE REQUEST NUMBER: 0010134243				
	CIN: 001013424300001		ACRN AA	FUNDED AMOUNT	\$50,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000102	FOR ACCOUNTING PURPOSES ONLY FFP FOB: Destination PURCHASE REQUEST NUMBER: 0010134243				
	CIN: 001013424300002		ACRN AA	FUNDED AMOUNT	\$16,000.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		1	Lot	\$4,052.00	\$4,052.00 NTE

Travel

7 people/8 trips from Tucson, AZ to Point Mugu, CA.

Includes airfare, car rental, parking, gas, per diem per Joint Travel Regulations. Charges for travel are not to exceed Joint Travel Regulation costs, per NAVSUPINST 4200.85C and JTR.

T&M

FOB: Destination

PURCHASE REQUEST NUMBER: 0010134243

TOT ESTIMATED PRICE \$4,052.00 NTE

CEILING PRICE

ACRN AA \$4,052.00
CIN: 001013424300002

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		1	Lot	\$1,130.00	\$1,130.00

**Other Direct Costs
Materials**

(Includes 1 year licensing fee for NSPI Trak and classroom materials).

FFP

FOB: Destination

PURCHASE REQUEST NUMBER: 0010134243

CIN: 001013424300002 ACRN AA FUNDED AMOUNT \$1,130.00

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
000101	N/A	N/A	N/A	Government
000102	N/A	N/A	N/A	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government

CLAUSES INCORPORATED BY REFERENCE

252.246-7000 Material Inspection And Receiving Report

MAR 2003

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 15-AUG-2005 TO 31-MAR-2006	N/A	N/A FOB: Destination	
000101	N/A	N/A	N/A	N/A
000102	N/A	N/A	N/A	N/A
0002	POP 15-AUG-2005 TO 31-MAR-2006	N/A	N/A FOB: Destination	
0003	POP 15-AUG-2005 TO 31-MAR-2006	N/A	N/A FOB: Destination	

CLAUSES INCORPORATED BY REFERENCE

52.211-17	Delivery of Excess Quantities	SEP 1989
52.242-15	Stop-Work Order	AUG 1989
52.247-34	F.O.B. Destination	NOV 1991

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH2C 252 77777 0 054219 2F 000000
 COST CODE: 011306380040
 AMOUNT: \$71,182.00
 CIN 001013424300001: \$50,000.00
 CIN 001013424300002: \$21,182.00

CLAUSES INCORPORATED BY FULL TEXT

G-TXT-10 INVOICING INSTRUCTIONS AND PAYMENT (WAWF) (JUN 2005)

(a) Invoices under this Contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

(1) The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the internet at <http://www.wawftraining.com/>. Additional support can be accessed by calling the NAVY WAWF Assistance Line: 800-559-WAWF (9293).

(2) A separate invoice will be prepared in arrears.

(3) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are acceptable.

(b) The following information regarding Naval Air Warfare Center – Weapons Division is provided for completion of the invoice in WAWF:

WAWF Invoice Type:	2-in-1 (Services)
Issuing Office DODAAC	N68936
Admin Office DODAAC:	N68936
Inspector DODAAC (if applicable):	
Acceptor DODAAC (if applicable):	N68936
Local Processing Office DODAAC:	N68936
Paying Office DODAAC:	N68688

(c) The contractor shall submit invoices for payment per contract terms.

(d) The Government shall process invoices for payment per contract terms.

(e) For Navy accounting purposes only:

Code 452D00E, Name Nadine Donner

Phone: 805-989-4270

(f) *Questions regarding these instructions should be referred to (805)989-3969.*

G-TXT-17 CONTRACTORS INVOICING CLAUSE (MAINTENANCE/RENTAL) (APR 2002)

Contractor may invoice on a monthly, quarterly, semiannual or annual basis.

Invoices shall show period billed and the prorated amount for the period. The Government will authorize payment at the end of the period billed.

A signed copy of each service ticket referencing purchase order number and stating regular inspection shall be submitted within 15 days after completion of inspection to address in Block 13, Page 1.

Section H - Special Contract Requirements

CLAUSES INCORPORATED BY FULL TEXT

5252.211-9502 GOVERNMENT INSTALLATION WORK SCHEDULE (DEV) (DEC 2001)

(a) The Holidays applicable to this contract are: New Year's Day, Martin Luther King's Birthday, President's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

(b) In the event that the contractor is prevented from performance as the result of an Executive Order or an administrative leave determination that applies to the using activity, such time may be charged to the contract as a direct cost provided such charges are consistent with the contractor's accounting practices. In the event that any of the above holidays occur on a Saturday or Sunday, or alternate Friday, then such holiday shall be observed by the assigned Government employees at the using activity.

(c) The Naval Air Warfare Center Weapons Division works a 4/5/9 work schedule. Therefore alternate Fridays are not a part of the normal work week for work performed on-site at a Naval Air Warfare Center Weapons Division site. The majority of the Government offices are closed on alternate Fridays.

(d) No deviation in the normal work week will be permitted without express advance approval by the designated Contracting Officer with coordination of the using departments.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	JAN 2005
52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2003
52.222-3	Convict Labor	JUN 2003
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	JUN 2004
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	APR 2002
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	DEC 2001
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-3	Protest After Award	AUG 1996
52.246-1	Contractor Inspection Requirements	APR 1984
252.204-7004 Alt A	Central Contractor Registration (52.204-7) Alternate A	NOV 2003

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (JUN 2004) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b) The Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components-

(i) 52.219-8, Utilization of Small Business Concerns (Oct 2000)(15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (Apr 2002)(E.O. 11246).

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Dec 2001)(38 U.S.C. 4212).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998)(29 U.S.C. 793).

(v) 52.222-41, Service Contract Act of 1965, as Amended (May 1989), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, *et seq.*)

(vi) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Apr 2003)(46 U.S.C. Appx 1241 and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64,

(c) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

52.237-2 PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR 1984)

The Contractor shall use reasonable care to avoid damaging existing buildings, equipment, and vegetation on the Government installation. If the Contractor's failure to use reasonable care causes damage to any of this property, the Contractor shall replace or repair the damage at no expense to the Government as the Contracting Officer directs. If the Contractor fails or refuses to make such repair or replacement, the Contractor shall be liable for the cost, which may be deducted from the contract price.

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): www.arnet.gov/far/ or www.farsite.hill.af.mil/

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (APR 2001) (DEVIATION)

In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (DEVIATION) clause of this contract [FAR 52.212-5], the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.225-7014	Preference for Domestic Specialty Metals, Alternate I (10 U.S.C. 2241 note).
252.247-7023	Transportation of Supplies by Sea (10 U.S.C. 2631).
252.247-7024	Notification of Transportation of Supplies by Sea (10 U.S.C. 2631).

Section J - List of Documents, Exhibits and Other Attachments

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Attachment 1	sow	4	
Attachment 2	cdrls	6	

STATEMENT OF WORK
FOR CMMI PROCESS CONSULATION IN SUPPORT OF THE
NAVAL AIR WARFARE CENTER WEAPONS DIVISION
TACTICAL AIRCRAFT ELECTRONIC WARFARE
INTEGRATED PRODUCT TEAM
PR 10134243

1.0 Scope

This Statement of Work (SOW) defines the tasks for process engineering and technical services for the Tactical Aircraft (TACAIR) Electronic Warfare (EW) Integrated Product Team (IPT) located at Naval Air Warfare Center Weapons Division (NAWCWD) Point Mugu, CA. Proposed process improvements and the associated work products are to be consistent with their relevant practices and goals defined in the Software Engineering Institute's (SEI) Capability Maturity Model Integration (CMMI), System Engineering/Software (SE/SW), Version 1.1.

2.0 Documents

The government shall provide current TACAIR EW Process Documentation to NSPI as required.

3.0 Requirements

3.1 Perform a SCAMPI Class C Appraisal:

Provide consulting to plan, prepare for, and conduct a SCAMPI Class C appraisal. Performing this task includes

- In collaboration with Client personnel, developing the TACAIR EW SCAMPI Class C Appraisal Plan and relevant sub-plans for risk management, data/configuration management, verification, and appraisal performance measurement
- Mapping TACAIR EW's current practice implementation indicator documents (PIIDs) to relevant CMMI practices (PIID mapping), and/or providing PIID mapping training, validation and coaching to TACAIR EW personnel, and
- Provide leadership and team member resource for the execution of the proposed SCAMPI appraisal per the approved plan.

This activity will involve training and use of the following:

- Appraisal team training delivered by Natural SPI
- NSPI Trak: A PC-based tool used by NSPI and Client personnel to map PIIDs to the CMMI and to generate reports indicating CMMI coverage, and

- An NSPI website – www.piidmapping.com – which enables Client personnel to submit samples of PIID mappings to NSPI personnel for validation, feedback, and coaching to continuously improve the Organization’s PIID mapping capability

Deliverables under this task include:

- A SCAMPI Appraisal Plan. CDRL A002
- An appraisal Findings presentation that defines the organization’s process strengths and weaknesses as measured against the CMMI. CDRL A003
- Detailed Recommendations Report, which defines the specific, prioritized process improvement actions to execute which are required to achieve the organization’s known process improvement and CMMI goals. CDRL A004.

3.2 Process Improvement Recommendations Document

Using the outputs (e.g., gap analysis) resulting from the SCAMPI appraisal (Section 3.1), provide detailed and prioritized process improvement recommendations for implementation in TACAIR EW. CDRL A005

3.3 Effective Performance Measurement Workshop

Plan and deliver Natural SPI’s Effective Performance Measurement (EPM) workshop to TACAIR EW executive and senior managers and other relevant stakeholders. Two separate sessions of this workshop is required one for the TACAIR EW IPT and one for the Mission Planning IPT. The outcome of this workshop is to assist the two organizations in defining the Organization’s business goals to be achieved or business problems to be addressed by CMMI-based process improvement

3.4 Develop a Process Improvement Project Plan (PIP)

Using the SCAMPI results and the NSPI-provided process improvement recommendations, assist TACAIR EW process focus personnel in developing a process improvement project plan designed to achieve the organization’s process improvement goals. NSPI shall provide training and coaching to the TACAIR EW IPT in methods, tools, and techniques used to successfully develop an achievable process improvement project estimates and plan. CDRL A006

3.5 Process Improvement Implementation Support

Provide level of effort (LOE) consulting to TACAIR EW in executing the process improvement project plan (SOW item #3.4 above) by implementing the planned improvements. Also provide LOE consulting to assist the organization in periodically measuring and reporting its process improvement and CMMI implementation progress.

This consultation shall include training in and validation for client-internal practice implementation indicator document (PIID) mapping using NSPI Trak and PIIDMapping.com as well as coaching/mentoring in process improvement and CMMI compliance progress/status tracking and reporting

4.0 REPORTS, DATA, AND OTHER DELIVERABLES

The Contractor shall provide access to all available data, incidental to this procurement, as specified in this purchase order. All data and documentation relative to this effort shall be made available at the Contractor's facility and shall be provided to the Government for review upon the Government's request. The Contractor shall provide reports, data, and other deliverables as specified in this purchase order.

- CDRL A001 Contractor Performance and Cost Report
- CDRL A002 SCAMPI Appraisal Plan
- CDRL A003 Appraisal findings Presentation
- CDRL A004 Detailed Recommendations Report
- CDRL A005 Process Improvement Recommendations Document
- CDRL A006 Process Improvement Project Plan

5.0 OTHER CONSIDERATIONS

5.1 Government Furnished Property. When applicable, Government Furnished Property (GFP) will be specified in this purchase order.

5.1.1 Information and material required to perform the efforts in this purchase order will be provided as Government Furnished Information (GFI) and Government Furnished Material (GFM). Any specific Government data required shall be identified by the Contractor during the course of work defined in this purchase order. All GFI and GFM maintained in the Contractor's facilities shall be identified and tracked by the Contractor.

5.1.2 All GFI and GFM and any other material used and acquired by the Contractor, excluding materials consumed during the course of work defined in this purchase order shall be returned to the Government upon completion of the work or when no longer required by the Contractor.

5.3 Security Classification Requirements: Data developed for this Purchase Order shall be unclassified.

6.0 TRAVEL

Travel for NSPI representatives to Point Mugu, CA will be required. It's anticipated that nine (9) trips will be performed by to contractor to Point Mugu in performance of this contract.

7.0 PERIOD OF PERFORMANCE

The period of performance for this Purchase Order shall commence upon award through 15 February 2006.

8.0 NAVY TECHNICAL REPRESENTATIVE (NTR) and CONTRACTING OFFICER's REPRESENTATIVE

8.1 The Navy Technical Representative for this Purchase Order is Mari Bangs, Naval Air Warfare Center Weapons Division, Code 454200E, telephone (805) 989-3426.

8.2 The Contracting Officer's Representative (COR) for this Purchase Order is Nadine Donner, Naval Air Warfare Center Weapons Division, Code 452D00E, telephone (805) 989-4270.

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

A. CONTRACT LINE ITEM NO.			B. EXHIBIT A		C. CATEGORY TDP ____ TM ____ OTHER <u>X</u>		
D. SYSTEM/ITEM PROCESS ENGINEERING & TECHNICAL SERVICES			E. CONTRACT/PR NO. N68936-05-P-0637		F. CONTRACTOR NATURAL SPI, INC		
1. DATA ITEM NO A002		2. TITLE OF DATA ITEM TECHNICAL REPORT – STUDY/ENG ANALYSES			3. SUBTITLE SCAMPI APPRAISAL PLAN		
4. AUTHORITY (Data Acquisition Doc. No) DI-MISC-80508			5. CONTRACT REFERENCE SOW Para. 3.1		6. REQUIRING OFFICE NAWCWPNS Code 454200E		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY AS REQ	12. DATE OF 1st SUBMISSION See Blk 16		14. DISTRIBUTION		
8. APP CODE NA	See Blk 16	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESS	b. COPIES	
						Draft	Final
						Reg	Repro
16. REMARKS Block 4: Format to be agreed upon between the Contractor and Government. Technical Representative. Block 9: Distribution Statement: <u>Distribution Statement C:</u> Distribution authorized to DoD agencies and DoD Contractors Only: Administrative/Operational use (2 Jun 2003). Other requests For this data shall be referred to NAWCWPNSDIV, ATTN: Mari Bangs Code 454200E, Point Mugu, CA 805-989-3426. Block 13: The report will be delivered on a date agreed to by the Government Technical Representative. Block 14: Email: Mari.Bangs@navy.mil Email: Dorothy.Lindemann@navy.mil ; Patricia.Kaopua@navy.mil , Ltr Only Email: Betty.Donner@navy.mil , Ltr Only					See Blk 16		
					15. TOTAL		
G. PREPARED BY Nadine Donner Naval Air Warfare Center, Weapons Division, Pt. Mugu, CA 93042-5001			H. DATE 4 March 2005		I. APPROVED BY Mari Bangs, Technical Rep		J. DATE 4 March 2005

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Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

A. CONTRACT LINE ITEM NO.			B. EXHIBIT A		C. CATEGORY TDP ____ TM ____ OTHER <input checked="" type="checkbox"/> X			
D. SYSTEM/ITEM PROCESS ENGINEERING & TECHNICAL SERVICES			E. CONTRACT/PR NO. N68936-05-P-0637		F. CONTRACTOR NATURAL SPI, INC			
1. DATA ITEM NO A003		2. TITLE OF DATA ITEM TECHNICAL REPORT - STUDY/SERVICES			3. SUBTITLE Appraisal Findings Presentation			
4. AUTHORITY (Data Acquisition Doc. No) DI-MISC-80508			5. CONTRACT REFERENCE SOW Para 3.1		6. REQUIRING OFFICE NAWCWPNS Code 454200E			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED		10. FREQUENCY ASREQ	12. DATE OF 1st SUBMISSION See Blk 16		14. DISTRIBUTION		
8. APP CODE NA	See Blk 16		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESS	b. COPIES	
							Draft	Final
							Reg	Repro
<p>16. REMARKS</p> <p>Block 4: Format to be agreed upon between the Contractor and Government. Technical Representative.</p> <p>Block 9: Distribution Statement : <u>Distribution Statement C</u>: Distribution authorized to DoD agencies and DoD Contractors Only: Administrative/Operational use (2 Jun 2003). Other requests For this data shall be referred to NAWCWPNSDIV, ATTN: Mari Bangs Code 454200E, Point Mugu, CA 805-989-3426.</p> <p>Block 13: The report will be delivered on a date agreed to by the Government Technical Representative. The report will provide an Appraisal Findings Presentation that defines the organization's process strengths and weaknesses as measured against the CMMI.</p> <p>Block 14: Email: Mari.Bangs@navy.mil Email: Dorothy.Lindemann@navy.mil; Patricia.Kaopua@navy.mil, Ltr Only Email: Betty.Donner@navy.mil, Ltr Only</p>						See Blk 16		
15. TOTAL								
G. PREPARED BY Nadine Donner Naval Air Warfare Center, Weapons Division, Pt. Mugu, CA 93042-5001			H. DATE 4 March 2005		I. APPROVED BY Mari Bangs, Technical Rep		J. DATE 4 March 2005	

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A. CONTRACT LINE ITEM NO.			B. EXHIBIT A		C. CATEGORY TDP ____ TM ____ OTHER <u>X</u>		
D. SYSTEM/ITEM PROCESS ENGINEERING & TECHNICAL SERVICES			E. CONTRACT/PR NO. N68936-05-P-0637		F. CONTRACTOR NATURAL SPI, INC		
1. DATA ITEM NO A004	2. TITLE OF DATA ITEM TECHNICAL REPORT – STUDY/SERVICES			3. SUBTITLE Detailed Recommendations Report			
4. AUTHORITY (Data Acquisition Doc. No) DI-MISC-80508			5. CONTRACT REFERENCE SOW Paras 3. 1		6. REQUIRING OFFICE NAWCWPNS Code 454200E		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED See Blk16	10. FREQUENCY ASREQ	12. DATE OF 1st SUBMISSION See Blk 16		14. DISTRIBUTION		
8. APP CODE NA	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See 16		a. ADDRESSE	b. COPIES		
					Draft	Final	
					Reg	Repro	
<p>16. REMARKS</p> <p>Block 4: Format to be agreed upon between the Contractor and Government. Technical Representative.</p> <p>Block 9: Distribution Statement : <u>Distribution Statement C</u>: Distribution authorized to DoD agencies and DoD Contractors Only: Administrative/Operational use (2 Jun 2003). Other requests For this data shall be referred to NAWCWPNSDIV, ATTN: Mari Bangs Code 454200E, Point Mugu, CA 805-989-3426.</p> <p>Block 13: The report will be delivered on a date agreed to by the Government Technical Representative. The report will define the specific, prioritized process improvement actions to execute which are required to achieve the organization's known process improvement and CMMI goals.</p> <p>Block 14: Email: Mari.Bangs@navy.mil Email: <u>Dorothy.Lindemann@navy.mil</u>; <u>Patricia.Kaopua@navy.mil</u> Ltr Only Email: <u>Betty.Donner@navy.mil</u> Ltr Only</p>				See Blk 16			
15. TOTAL							
G. PREPARED BY Nadine Donner Naval Air Warfare Center, Weapons Division, Pt. Mugu, CA 93042-5001			H. DATE 4 March 2005	I. APPROVED BY Mari Bangs, Technical Rep		J. DATE 4 March 2005	

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A. CONTRACT LINE ITEM NO.			B. EXHIBIT A		C. CATEGORY TDP ____ TM ____ OTHER <input checked="" type="checkbox"/>			
D. SYSTEM/ITEM PROCESS ENGINEERING & TECHNICAL SERVICES			E. CONTRACT/PR NO. N68936-05-P-0637		F. CONTRACTOR NATURAL SPI, INC			
1. DATA ITEM NO A005	2. TITLE OF DATA ITEM TECHNICAL REPORT – STUDY/SERVICES			3. SUBTITLE Process Improvement Recommendations Document				
4. AUTHORITY (Data Acquisition Doc. No) DI-MISC-80508			5. CONTRACT REFERENCE SOW Para. 3.2		6. REQUIRING OFFICE NAWCWPNS Code 454200E			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY AS REQ	12. DATE OF 1st SUBMISSION See Blk 16		14. DISTRIBUTION			
8. APP CODE NA	See Blk 16	11. AS OF DATE NA	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESS	b. COPIES		
				Draft		Final		
						Reg	Repro	
<p>16. REMARKS</p> <p>Block 4: Format to be agreed upon between the Contractor and Government. Technical Representative.</p> <p>Block 9: Distribution Statement : <u>Distribution Statement C</u>: Distribution authorized to DoD agencies and DoD Contractors Only: Administrative/Operational use (2 Jun 2003). Other requests For this data shall be referred to NAWCWPNSDIV, ATTN: Mari Bangs Code 454200E, Point Mugu, CA 805-989-3426.</p> <p>Block 13: The report will be delivered on a date agreed to by the Government Technical Representative. The report, using the outputs resulting from the SCAMPI appraisal (Section 3.1), will provide detailed and prioritized process Improvement recommendations for implementation in TACAIR EW.</p> <p>Block 14: Email: Mari.Bangs@navy.mil Email: Dorothy.Lindemann@navy.mil; Patricia.Kaopua@navy.mil Ltr Only Email: Betty.Donner@navy.mil Ltr Only</p>					See Blk 16			
					15. TOTAL			
G. PREPARED BY Nadine Donner Naval Air Warfare Center, Weapons Division, Pt. Mugu, CA 93042-5001			H. DATE 4 March 2005	I. APPROVED BY Mari Bangs, Technical Rep		J. DATE 4 March 2005		

