

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30			1. REQUISITION NUMBER 0010107379		PAGE 1 OF 21				
2. CONTRACT NO. N68936-04-P-0651		3. AWARD/EFFECTIVE DATE 21-Aug-2004		4. ORDER NUMBER		5. SOLICITATION NUMBER N68936-04-R-0013		6. SOLICITATION ISSUE DATE 17-Mar-2004	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME LINDA K SAPP			b. TELEPHONE NUMBER (No Collect Calls) (760) 939-4280		8. OFFER DUE DATE/LOCAL TIME 03:00 PM 15 Apr 2004		
9. ISSUED BY CDR NAWCWD CODE 220000D ATTN: L. SAPP (760) 939-4280 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555-6108		CODE N68936		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> 8(A)		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS	
TEL: FAX: (760) 939-3095		NAICS: SIZE STANDARD: \$21M		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP	
15. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY DCMA BALTIMORE 217 E. REDWOOD, SUITE 1800 BALTIMORE MD 21202-5299		CODE S2101A			
17a. CONTRACTOR/OFFEROR MICRO SOLUTIONS! CEDRIC KIRTON 8401 CORPORATE DRIVE SUITE 630 LANDOVER MD 20785-2284		CODE 03TB3		18a. PAYMENT WILL BE MADE BY DFAS - COLUMBUS CENTER SOUTH ENTITLEMENT OPERATIONS PO BOX 182264 COLUMBUS OH 43218-2264		CODE HQ0338			
TEL. (301) 341-1800		FACILITY CODE		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
		SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt Use Only) \$33,467.88			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED									
<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED									
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. REF: N68936-04-R-0013					29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE				
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED			
				<i>Theodore W Fiske</i>		12-Aug-2004			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) THEODORE W FISKE / PROCUREMENT CONTRACTING OFFICE TEL: (760) 939-8182 EMAIL: theodore.fiske@navy.mil					

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
	42b. RECEIVED AT (<i>Location</i>)
	42c. DATE REC'D (<i>YY/MM/DD</i>)

PWS paragraph 2.1 indicates that there is more than one telephone operator required to provide the services. However, there is insufficient additional information (workload data) to determine a minimum staffing level.

Question A. - Will the government provide either a minimum staffing level needed to meet customer requirements, or workload data that can be utilized to determine the level of effort?

Answer A - No.

Question B - Is there a single six-line console that will have to be maintained, or more than one?

Answer B – Only one Console

Question C - If more than one, how many?

Answer C – N/A

Question D - Is/are the console(s) allowed to be unmanned while operators take a break, i.e., restroom, meal, coffee/cigarette?

Answer D – Historically, we've allowed the console to be unmanned for brief emergency situations such as restroom breaks, but not for standard phone breaks. Meals can be eaten while operating the console. The Statement of Work paragraph 3.1.1 describes the acceptable quality level for answering incoming calls.

Question - Are contractors allowed to contact incumbent personnel to determine if they would be willing to remain on site under a different contractor?

Answer – The Government is a neutral party with respect to contracts between incumbent personnel and other contractors.

PWS paragraph 3.1.10 states that the "SP shall perform other operator task in accordance with the Operators Desktop Procedures."

Question A - What do these procedures entail?

Answer A – The procedures are described in Operator Desktop Procedures document..

Question B - Is it possible to see a copy of these procedures? If so where?

Answer B – Yes, the Operator Desktop Procedures are incorporated in this amendment, see Section C herein.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Base Telephone Operator Services FFP The Contractor shall provide telephone directory assistance for the Naval Air Warfare Center Weapons Division (NAWCWPN) and Naval Air Warfare Station (NAWS), China Lake, CA in accordance with Attachment (1) Statement of Work and Attachment (2) Wage Determination No.: 1994-2043. FED: N/ANWCFSmart Source: ID9605 FOB: Destination MILSTRIP: NWCF PURCHASE REQUEST NUMBER: 0010107379	1	Years	\$33,467.88	\$33,467.88
	CIN: 001010737900001		ACRN AA	FUNDED AMOUNT	\$33,467.88

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002 OPTION	Base Telephone Operator Services FFP Option Year 1: The Contractor shall provide telephone directory assistance for the Naval Air Warfare Center Weapons Division (NAWCWPN) and Naval Air Warfare Station (NAWS), China Lake, CA in accordance with Attachment (1) Statement of Work and Attachment (2) Wage Determination No.: 1994-2043. FOB: Destination	1	Years	\$34,824.00	\$34,824.00
				FUNDED AMOUNT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003 OPTION	Base Telephone Operator Services FFP Option year 2: The Contractor shall provide telephone directory assistance for the Naval Air Warfare Center Weapons Division (NAWCWPN) and Naval Air Warfare Station (NAWS), China Lake, CA in accordance with Attachment (1) Statement of Work and Attachment (2) Wage Determination No.: 1994-2043. FOB: Destination	1	Years	\$35,866.56	\$35,866.56
				FUNDED AMOUNT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004		1	Years	\$36,962.64	\$36,962.64
OPTION	Base Telephone Operator Services FFP Option Year 3: The Contractor shall provide telephone directory assistance for the Naval Air Warfare Center Weapons Division (NAWCWPN) and Naval Air Warfare Station (NAWS), China Lake, CA in accordance with Attachment (1) Statement of Work and Attachment (2) Wage Determination No.: 1994-2043. FOB: Destination				

FUNDED AMOUNT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005		1	Years	\$38,083.32	\$38,083.32
OPTION	Base Telephone Operator Services FFP Option year 4: The Contractor shall provide telephone directory assistance for the Naval Air Warfare Center Weapons Division (NAWCWPN) and Naval Air Warfare Station (NAWS), China Lake, CA in accordance with Attachment (1) Statement of Work and Attachment (2) Wage Determination No.: 1994-2043. FOB: Destination				

FUNDED AMOUNT

OPTION YEARS

OPTION YEAR ONE

THE GOVERNMENT SHALL HAVE THE OPTION TO PURCHASE THE FOLLOWING CLIN IN ACCORDANCE WITH THE TERMS OF THE FAR CLAUSE 52.217-9 ENTITLED, "OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

Section C - Descriptions and Specifications

OPERATOR PROCEDURES

OPERATOR
DESKTOP
PROCEDURES

TELEPHONE SERVICES
CODE 72400D
CHINA LAKE
CALIFORNIA

APRIL 1, 2004

OPERATOR DESKTOP PROCEDURES

The following document is a guide for the position of Base Telephone Operator. Included in this document are instructions for accessing government provided reference material, either hard copy or computer based copies, that provide the operator the most complete sources for accurate and up to date information on employees, facilities and programs at China Lake. Also included are instructional information for opening and closing of attendant console and extending calls. All other operations of the attendant console are contained in the Attendant Console User Guide by Northern Telcom.

1.0 Northern Telcom Meridian Attendant Console

1.1 Deactivating Night Service: Follow the instructions below in the order given to gain access to the attendant console each morning. (See page 121, Attendant User Guide)

Plug **HEADSET** into console and position unit on head, keeping mouthpiece below mouth in center of chin for best voice clarity. The Night Service lamp turns on indicating that your console is still in the night service mode and cannot receive calls.

Press **NIGHT SERVICE** key 2 times. The Night Service lamp turns off. The console is open for incoming calls. Select **LOOP KEY 1-6**, press **2303** key located in the lamp field to the right of the console. (This is an autodial to the Quarter Deck). Operator informs the Quarter Deck, "This is the China Lake Operator, the Switchboard is open".

Press **RELEASE** key.

1.2 Activating Night Service: Follow the instructions below in the order given to close attendant console at the end of each day. (See page 120, Attendant User Guide)

1. Select **LOOP KEY 1-6**, press **2303 KEY** located in the lamp field to the right of the console. (This is an autodial to the Quarter Deck). Operator informs the Quarter Deck, "This is the China Lake Operator, the Switchboard is closing".

Press **RELEASE** key.

Press **NIGHT SERVICE** key 2 times. The night service lamp turns on indicating the console is closed to incoming calls.

UNPLUG HEADSET. (Lamp turns off after 1 minute)

1.3 Answering the attendant console:

1. Press **LOOP KEY 1-6** and say "Good morning (Good afternoon), China Lake Operator, this is _____(your first name), how may I help you?"

Complete instructions for operation of attendant console for the operator are found in Attendant Console User Guide by Northern Telcom (NORTEL), provider for this equipment and telephone system for China Lake.

2.0 DELL COMPUTER

LOG ON

Press **CTRL, ALT, DELETE**

Type **PASSWORD, ENTER**

System is open.

LOCKWORKSTATION

Press **CTRL, ALT, DELETE**

Select **LOCKWORKSTATION**

Turn off monitor

LOG OFF

Press **CTRL, ALT, DELETE**

Select **LOG OFF**

Turn off monitor

ACCESSING the DESKTOP DIRECTORIES on the DELL PC

Open by **Double clicking Icons** on desktop

Close by **clicking on X box** in upper right hand corner.

- a. NAWCWD PHONEBOOK (Internet Explorer home page)
- MICROSOFT OUTLOOK (Global Address Book)
- ALPHABETICAL YELLOW PAGES
- MICROSOFT OUTLOOK (Global Address Book)
- NAME DIRECTORY (Current listing of China Lake Personnel)
- CODE DIRECTORY (Directory of China Lake Codes)
- OFFICE MANAGERS by Code
- OFFICE MANAGERS by Activity
- FREQUENTLY CALLED NUMBERS
- COMMUNITY NUMBERS (Ridgecrest Numbers)
- CONTRACTOR LISTINGS

3.1 OTHER DESKTOP DOCUMENTS

- a. Phone Logs (Morale & Official Calls)
- b. Directory Changes (Corrected Telephone Numbers)

DIRECTORY SEARCH and EXTENDING CALLS
(names, code, numbers, buildings, see Exhibit A, and organization/functions)

4.1 SEARCH BY NAME (NAWCWDPHONE BOOK)

Type the **LAST NAME** and press **ENTER/RETURN** or **SERCH DATABASE** on PC keyboard. The name(s) of the people with the same last name will appear on the screen.

Give caller requested 939 number and ask, "**May I connect you?**"

If customer declines, press **RELEASE** key.

If customer accepts, enter the telephone number on the console keypad, after you hear a ring, press the **RELEASE** key.

When finished, click on **BACK** function, see Exhibit B.

Click on **CLEAR SCREEN** and it will clear the screen for the next query.

NOTE: Calls are only extended to base numbers (939 prefix) unless it is a morale call, official business or DSN.

MORALE or OFFICIAL CALLS

To connect to a local number: **Dial 89 plus the local number** on console keypad and press the **RELEASE** key after hearing a ring.

To connect to a long distance number: **Dial 0** (local operator) for caller if he has a long distance calling card.

Calls are **not** extended if the government will incur a cost.

Enter required information in log record in desktop folder

(Name of Caller, From Location, Date, Time, Number extended to, Operator Name and Type of Call [morale or official])

DSN CALLS (Defense Switched Network [Govt. System])

To connect to a DSN number: **Dial 88 plus number** on the console keypad and press the **RELEASE** key after hearing a ring.

4.2 SEARCH BY FUNCTION OR DEPARTMENT (ALPHABETICAL YELLOW PAGE)

1. **Select** ALPHABETICAL YELLOW PAGES
2. **Select** the alphabetical tab at the bottom of the document
3. **Arrow down** to the correct listing
4. Give caller the requested 939 number and ask, “**May I connect you?**”
If customer declines, press **RELEASE** key.
If customer accepts, **enter** the telephone number on the console keypad, after you hear a ring, press the **RELEASE** key.
5. When finished, document can be minimized until needed again, repeat same process.

SEARCH BY CODE (NAWCWDPHONE BOOK)

Tab down to the CODE

Type the **CODE** number and press **ENTER/RETURN** on keyboard. The name(s) of the people in that code will appear on the screen.

Give caller requested 939 number and ask, “**May I connect you?**”

If customer declines, press **RELEASE** key.

If customer accepts, enter the telephone number on the console keypad, after you hear a ring, press the **RELEASE** key.

4. When finished, click on **BACK** function
5. Click on **CLEAR SCREEN** and it will clear the screen for the next query.

SEARCH BY BUILDING NUMBER (NAWCWD PHONE BOOK)

1. **Tab** down to the BUILDING
2. **Type** the **BUILDING** number and press **ENTER/RETURN** on PC keyboard. The name(s) of the people in that building will appear on the screen.
3. Give caller requested 939 number and ask, “**May I connect you?**”
If customer declines, press **RELEASE** key.
If customer accepts, enter the telephone number on the console keypad, after you hear a ring, press the **RELEASE** key.
4. When finished, click on **BACK** function
5. Click on **CLEAR SCREEN** and it will clear the screen for the next query.

NOTE: When searching for a telephone number, if it is not attached to a government employee, the number will not be displayed. At the bottom of the screen, it states: “No Records Found. Please try again.” Check Microsoft Outlook, Global Address listings, this document shows government and contractor employees. Additional note: Calls can always be referred to the Telephone Services Office, 939-3451.

5.0 DOCUMENTS/REFERENCE MATERIALS

Military Roster
Personnel Listings, Office Managers
General Information
DSN Telephone Directory
Meridian Attendant Console User Guide
Verizon local telephone directory

EXHIBIT A

The screenshot shows a Microsoft Internet Explorer browser window titled "NAWCWD PHONEBOOK - Microsoft Internet Explorer". The address bar contains "http://pluto/". The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains icons for Forward, Stop, Refresh, Home, Search, Favorites, History, and Mail. Below the address bar, there are links for "Customize Links", "Free Hotmail", "index.cfm-CFID=488634&CFTOKEN=92437823", and "Windows".

The main content area of the browser displays the "NAWCWD PHONEBOOK" title in a large, bold font. Below the title, the text reads "Please enter one or more search criteria:". There are five input fields for "Last Name:", "First Name:", "Code:", "Phone:", and "Building:". Below these fields are two dropdown menus: "Site:" with "Both Sites" selected, and "Sort:" with "Sort By Name" selected. At the bottom left of the form area is a "Clear Screen" button, and at the bottom right is a "Search Database" button. The status bar at the bottom of the browser window shows "Local intranet".

EXHIBIT B

Name	Code	Building	Phone
[Redacted]	411100D	20279	939-6693 AC: 760 DSN: 437
[Redacted]	452300D	01400	939-2899 AC: 760 DSN: 437
[Redacted]	451200D	20000	939-9670 AC: 760 DSN: 437
[Redacted]	525110E	53	989-5484 AC: 805 DSN: 351
[Redacted]	327000E	244	484-6547 AC: 805
[Redacted]	476500D	91081	939-1721 AC: 760 DSN: 437
[Redacted]	451200D	20000	939-5298 AC: 760 DSN: 437
[Redacted]	841300D	00879	939-3323 AC: 760 DSN: 437
[Redacted]	4J1400D	91081	939-1748 AC: 760 DSN: 437
[Redacted]	4K9100E	3008	989-5865 AC: 805 DSN: 351
[Redacted]	842300D	00878	939-2095 AC: 760 DSN: 437

DESCRIPTIONS AND SPECIFICATION
TEXT SPECIFICATIONS/ATTACHMENTS

Work under this contract shall be performed in accordance with Attachment (1), Statement of Work for Base Telephone Operator, and Attachment (2) Wage Determination No.: 1994-2043, Revision No.: 22, dated 09/22/2003.

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government
0005	N/A	N/A	N/A	Government

INSPECTION AND ACCEPTANCE
INSPECTION/ACCEPTANCE

For required information on Inspection /Acceptance see Clause 52.212-4, CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (OCT 2003) part (a) Inspection/Acceptance.

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 21-AUG-2004 TO 20-AUG-2005	N/A	N/A FOB: Destination	
0002	POP 21-AUG-2005 TO 20-AUG-2006	N/A	N/A FOB: Destination	
0003	POP 21-AUG-2006 TO 20-AUG-2007	N/A	N/A FOB: Destination	
0004	POP 21-AUG-2007 TO 20-AUG-2008	N/A	N/A FOB: Destination	
0005	POP 21-AUG-2008 TO 20-AUG-2009	N/A	N/A FOB: Destination	

CLAUSES INCORPORATED BY FULL TEXT

5252.211-9507 PERIOD OF PERFORMANCE (NAVAIR) (MAR 1999)

(a) The contract shall commence on date of contract award and shall continue for a period of one year. However, the period of performance may be extended in accordance with the option provisions contained herein.

(b) If FAR Clause 52.216-18, "Ordering", is incorporated into this contract, then the period in which the Government can issue orders under the contract will be extended at the exercise of an option, and extended to the end of that option period.

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH2C 233 77777 0 054219 2F 000000
COST CODE: 000005022700
AMOUNT: \$33,467.88
CIN 001010737900001: \$33,467.88

CLAUSES INCORPORATED BY FULL TEXT

5252.232-9521 PAYMENT INQUIRIES (NAVAIR) (AUG 1998)

Inquiries regarding payment should be referred to: the DFAS Vendor Pay Inquiry System (VPIS) at <http://www.dfas.mil/money/vendor/>. Payment information can be traced using the contract number, check number, CAGE code, DUNS number, or invoice number. The information is available for 90 days after payment is made.

G-TXT-01 ATTENTION! E-MAIL ADDRESS REQUIRED FOR DISTRIBUTION (APR 2002)

All Naval Air Warfare Center Weapons Division Contracts/ Purchase Orders and other related documents are now distributed by electronic mail.

Please provide the e-mail address to which distribution of contracts/purchase orders should be made.

E-Mail Address: ckirton@microsoln.com

SUBMISSION OF INVOICES

The contractor shall submit their invoices in accordance with FAR Clause 52.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (OCT 2003), paragraph (g) Invoice to the following address.

COMMANDER
CODE 724000D, Nancy Autrey
1 ADMINISTRATION CIRCLE
BUILDING 02657 - MAIL STOP 1203
NAVAIRWARCENWPNDIV
CHINA LAKE, CA 93555-6100

The Government will approve and forward to:

ACCOUNTING DEPT
CODE J26000D
BLDG 0453 BLANDY AVE
MAIL STOP 1318
CHINA LAKE, CA 93555-6100

With a copy to:

Linda Sapp
CONTRACT SPECIALIST
CODE 220000D
429 EAST BOWEN ROAD - MAIL STOP 4015
CHINA LAKE, CA 93555-6108

TEXT ACCOUNTING AND APPROPRIA
TEXT ACCOUNTING AND APPROPRIATION DATA

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*To be completed at award

Section H - Special Contract Requirements

CLAUSES INCORPORATED BY FULL TEXT

5252.211-9502 GOVERNMENT INSTALLATION WORK SCHEDULE (DEV) (OCT 2001)

(a) The Holidays applicable to this contract are: New Year's Day, Martin Luther King's Birthday, President's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

(b) In the event that the contractor is prevented from performance as the result of an Executive Order or an administrative leave determination that applies to the using activity, such time may be charged to the contract as a direct cost provided such charges are consistent with the contractor's accounting practices. In the event that any of the above holidays occur on a Saturday or Sunday, or alternate Friday, then such holiday shall be observed by the assigned Government employees at the using activity.

(c) The Naval Air Warfare Center Weapons Division works a 4/5/9 work schedule. Therefore alternate Fridays are not a part of the normal work week for work performed on-site at a Naval Air Warfare Center Weapons Division site. The majority of the Government offices are closed on alternate Fridays.

(d) No deviation in the normal work week will be permitted without express advance approval by the designated Contracting Officer with coordination of the using departments.

5252.243-9504 AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (NAVAIR) (JAN 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the contractor's facilities or in any other manner communicates with contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

NAME: Theodore Fiske
ADDRESS: COMMANDER
CODE 220000D
429 EAST BOWEN ROAD - MAIL STOP 4015
NAVAIRWARCENWPNDIV
CHINA LAKE, CA 93555-6108

H-TXT-03 DESIGNATION OF GOVERNMENT TECHNICAL ASSISTANT (APR 2002)

(a) The Contracting Officer hereby designates the following as Technical Assistant(s) for this contract:

PRIMARY:

NAME: Nancy Autrey
CODE: 724000D
MAIL ADDRESS: : MS-1203,
1 Administration Circle,
Naval Air Warfare Center Weapons Division,
China Lake, CA 93555-6100
TELEPHONE NO: (760) 939-8787

ALTERNATE:

NAME: Cindy R. Klassen
CODE: 724000D
MAIL ADDRESS: MS-1203,
1 Administration Circle,
Naval Air Warfare Center Weapons Division,
China Lake, CA 93555-6100
TELEPHONE NO: (760) 939-8786

(b) The above person(s) are responsible for monitoring the technical performance and progress of this contract and should be contacted regarding questions or problems of a technical nature. In no event, however, will any understanding or agreement, modification, change order, or other matter deviating from the terms of the contract between the Contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless formalized by proper contractual documents executed by the Contracting Officer.

(c) When, in the opinion of the Contractor, the technical assistant or any other Government representative requests effort outside the scope of the contract, the Contractor will promptly notify the Contracting Officer in writing.

(d) On all problems that pertain to contract terms and conditions, the Contractor shall contact the Contracting Officer.

*To be completed at contract award.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (JulOCT 1995) -- Alternate I	1995
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2003
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	DEC 2001
52.225-13	Restrictions on Certain Foreign Purchases	OCT 2003
52.225-16	Sanctioned European Union Country Services	FEB 2000
52.232-17	Interest	JUN 1996
52.233-3	Protest After Award	AUG 1996
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.239-1	Privacy or Security Safeguards	AUG 1996
52.242-13	Bankruptcy	JUL 1995
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 1993
252.225-7001	Buy American Act And Balance Of Payments Program	APR 2003
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (APR 2001) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b) The Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components -

- (1) 52.222-26, Equal Opportunity (E.O. 11246);

- (2) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212);
- (3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793); and
- (4) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (46 U.S.C. 1241)(flow down not required for subcontracts awarded beginning May 1, 1996); and
- (5) 52.222-41, The Service Contract Act As Amended (41 U.S.C. 351, et seq.) Subcontracts for certain commercial services may be except from coverage if they meet the criteria in FAR 22.1103-4(c) or (d) (see DoD class deviation number 2000-00006).

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor prior to completion of the period of performance; provided, that the Government gives the Contractor a preliminary written notice of its intent to extend at least 10 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed Five (5) years.

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): www.arinet.gov/far/ or www.farsite.hill.af.mil/

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (APR 2001) (DEVIATION)

In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (DEVIATION) clause of this contract [FAR 52.212-5], the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.225-7014 Preference for Domestic Specialty Metals, Alternate I (10 U.S.C. 2241
note).
252.247-7023 Transportation of Supplies by Sea (10 U.S.C. 2631).
252.247-7024 Notification of Transportation of Supplies by Sea (10 U.S.C. 2631).