

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 39					
2. CONTRACT NO. N68936-09-D-0034		3. AWARD/EFFECTIVE DATE 29-Jul-2009		4. ORDER NUMBER		5. SOLICITATION NUMBER N68936-08-R-0012		6. SOLICITATION ISSUE DATE 18-Sep-2008			
7. FOR SOLICITATION INFORMATION CALL:		a. NAME KIM S MATSUNAGA			b. TELEPHONE NUMBER (No Collect Calls) (760) 939-7084		8. OFFER DUE DATE/LOCAL TIME 10:00 AM 21 Oct 2008				
9. ISSUED BY CDR NAWCWD CODE 254200D ATTN: K. MATSUNAGA (760) 939-7084 429 E. BOWEN RD - STOP 4015 CHINA LAKE CA 93555-6108 TEL: (760) 939-7084 FAX: (760) 939-8329			CODE N68936		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP		12. DISCOUNT TERMS	
15. DELIVER TO SEE SCHEDULE			CODE		16. ADMINISTERED BY SEE ITEM 9			CODE			
17a. CONTRACTOR/OFFEROR STEELCASE INC. JOSEPH ROTH 901 44TH ST SE GRAND RAPIDS MI 49508-7594 TEL. 8185511235			CODE 39880		18a. PAYMENT WILL BE MADE BY NAVY ERP NAVAIR WD, CODE J26000D 1 ADMIN CIRCLE MAIL STOP 1318 CHINA LAKE CA 93555-5000			CODE N64141			
FACILITY CODE			17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>							18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT				
SEE SCHEDULE											
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$2,004,045.00					
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.						ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. <input checked="" type="checkbox"/>					29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:						
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Alita J. Yates</i>			31c. DATE SIGNED 29-Jul-2009				
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) ALITA J. YATES / MANAGER TEL: (760) 939-8168 EMAIL: alita.yates@navy.mil						

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	42a. RECEIVED BY (Print) 41c. DATE
	42b. RECEIVED AT (Location)
	42c. DATE REC'D (YY/MM/DD) 42d. TOTAL CONTAINERS

Section A - Solicitation/Contract Form

CLAUSES INCORPORATED BY FULL TEXT

ATTENTION-IMPORTANT MODIFICATION NUMBERING INFORMATION:

Bilateral Modifications issued by the Department of Defense agencies are no longer assigned an official "P0000" number until the contracting officer has released/signed the modification. This change is a result of the Defense Finance and Accounting Service (DFAS) Business Management Modernization Program (BMMP) requirement that modifications are to be released in numerical order without skipping any "P0000" numbers.

To accommodate this change the Standard Procurement System (SPS) now assigns a unique Modification Control Number (MCN) to each modification when it is created. The MCN was established for contractors to track the approved version of the modification. This number, unique to the modification, is included on both the draft modification and the released/signed modification. The MCN can be found in Block 14 of all modifications. The use of the MCNs ensures DFAS only receives modifications in numerical order

Section B - Supplies or Services and Prices**CONTRACT INFORMATION**

This is a Firm-Fixed Price, Indefinite-Delivery, Indefinite-Quantity (FFP-IDIQ), Delivery Order type contract with a Three (3) year period of performance.

The minimum quantity to be ordered for Years One through Three is 1 unit/ furniture typical. The maximum dollar value that may be ordered for Years One through Three is \$6,386,485.00

Delivery Orders will be issued in accordance with the Ordering clause 52.216-18 and the Performance Work Statement. The maximum dollar value that may be ordered using the oral ordering process is \$65,000.00 per order per ordering officer. The maximum dollar value that may be ordered per month is \$500,000.00 per ordering officer. Payment for oral orders shall be made via Government Purchase Card on a monthly basis. Written orders (on the Delivery Order (DO) Standard form 1449) authorized by the Contracting Officer may exceed an individual order amount of \$65,000.00. Payment for written orders (on the DO SF 1449) shall be made via the Wide Area Workflow (WAWF) process at DFAS.

This contract supports the Naval Air Warfare Center Weapons Division sites to include China Lake, CA and Point Mugu, CA.

The contract ceiling amount is \$6,386,485.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	Furniture- Year 1 FFP	1	Lot	(b)(4)	(b)(4)

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-A cubicle type 8' x 8' in accordance with the Furniture Specification paragraph 3.2.1. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-B cubicle type 8' x 10' in accordance with the Furniture Specification paragraph 3.2.2. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-C cubicle type 10' x 10' in accordance with the Furniture Specification paragraph 3.2.3. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Systems Furniture- Closed Office, Three-person occupancy in accordance with the Furniture Specification paragraph 3.3. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Modular Furniture- Closed Office, Single occupancy in accordance with the Furniture Specification paragraph 3.4 (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Executive and Manager Furniture- Private Office, Single occupancy in accordance with the Furniture Specification paragraph 3.5 (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Conference Room Furniture- Table and Seating for 20 people in accordance with the Furniture Specification paragraph 3.6 (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Lobby/Reception/Common Area Furniture in accordance with the Furniture Specification paragraph 3.7 (Attachment 1).

(b)(4)

FOB: Destination

MAX
NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	Ancillary Items- Year 1 FFP The Contractor shall provide Ancillary Items: Bookcases, Lateral Files, Storage Cabinets, and Replacement Parts from the contractor's selected product line(s) in accordance with the Furniture Specification paragraph 3.10 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
		(b)(4)			
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	Office Chairs- Year 1 FFP The Contractor shall provide Office chairs from the contractor's selected product line(s) to meet the requirements of a typical Office chair in accordance with Furniture Specifications paragraph 3.8 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
		(b)(4)			
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004	Ergonomic Office Chairs- Year 1 FFP The Contractor shall provide Ergonomic office chairs from the contractor's selected product line(s) to meet the requirements of a typical Ergonomic office chair in accordance with Furniture Specifications paragraph 3.9 (Attachment 1). (b)(4) FOB: Destination	1	Lot	(b)(4)	(b)(4)
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005	Design & Reconfiguration- Year 1 FFP The Contractor shall provide design and reconfiguration services in accordance with the Performance Work Statement (PWS) in Section C. Quantity Stepladder Pricing 1 - 25 26 - 50 51 - 75 76 - 100 FOB: Destination	1	Lot	(b)(4)	(b)(4)
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0006	Installation & Assembly- Year 1	1	Lot	(b)(4)	(b)(4)
	FFP				
	The Contractor shall provide installation and assembly services in accordance with the Performance Work Statement (PWS) in Section C.				
	Quantity	Stepladder Pricing			
	1 - 25				
	26 - 50	(b)(4)			
	51 - 75				
	76 - 100				
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0007 OPTION	Furniture- Year 2 FFP	1	Lot	(b)(4)	(b)(4)

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-A cubicle type 8' x 8' in accordance with the Furniture Specification paragraph 3.2.1. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-B cubicle type 8' x 10' in accordance with the Furniture Specification paragraph 3.2.2. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-C cubicle type 10' x 10' in accordance with the Furniture Specification paragraph 3.2.3. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Systems Furniture- Closed Office, Three-person occupancy in accordance with the Furniture Specification paragraph 3.3. (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Modular Furniture- Closed Office, Single occupancy in accordance with the Furniture Specification paragraph 3.4 (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Executive and Manager Furniture- Private Office, Single occupancy in accordance with the Furniture Specification paragraph 3.5 (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Conference Room Furniture- Table and Seating for 20 people in accordance with the Furniture Specification paragraph 3.6 (Attachment 1).

The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Lobby/Reception/Common Area Furniture in accordance with the Furniture Specification paragraph 3.7 (Attachment 1).

(b)(4)

FOB: Destination

MAX
NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0008 OPTION	Ancillary Items- Year 2 FFP The Contractor shall provide Ancillary Items: Bookcases, Lateral Files, Storage Cabinets, and Replacement Parts from the contractor's selected product line(s) in accordance with the Furniture Specification paragraph 3.10 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
		(b)(4)			
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0009 OPTION	Office Chairs- Year 2 FFP The Contractor shall provide Office chairs from the contractor's selected product line(s) to meet the requirements of a typical Office chair in accordance with Furniture Specifications paragraph 3.8 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
		(b)(4)			
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0010 OPTION	Ergonomic Office Chairs- Year 2 FFP The Contractor shall provide Ergonomic office chairs from the contractor's selected product lines(s) to meet the requirements of a typical Ergonomic office chair in accordance with Furniture Specifications paragraph 3.9 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
(b)(4)					

FOB: Destination

MAX NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0011 OPTION	Design & Reconfiguration- Year 2 FFP The Contractor shall provide design and reconfiguration services in accordance with the Performance Work Statement (PWS) in Section C.	1	Lot	(b)(4)	(b)(4)
Quantity Stepladder Pricing					
1 - 25					
26 - 50 (b)(4)					
51 - 75					
76 - 100					
FOB: Destination					

MAX NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0012 OPTION	Installation & Assembly- Year 2	1	Lot	(b)(4)	(b)(4)
	FFP				
	The Contractor shall provide installation and assembly services in accordance with the Performance Work Statement (PWS) in Section C.				
	Quantity	Steplad	g		
	1 - 25				
	26 - 50				
	51 - 75	(b)(4)			
	76 - 100				
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013 OPTION	<p>Furniture- Year 3 FFP</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-A cubicle type 8' x 8' in accordance with the Furniture Specification paragraph 3.2.1. (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-B cubicle type 8' x 10' in accordance with the Furniture Specification paragraph 3.2.2. (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of typical WS-C cubicle type 10' x 10' in accordance with the Furniture Specification paragraph 3.2.3. (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Systems Furniture- Closed Office, Three-person occupancy in accordance with the Furniture Specification paragraph 3.3. (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Modular Furniture- Closed Office, Single occupancy in accordance with the Furniture Specification paragraph 3.4 (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Executive and Manager Furniture- Private Office, Single occupancy in accordance with the Furniture Specification paragraph 3.5 (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Conference Room Furniture- Table and Seating for 20 people in accordance with the Furniture Specification paragraph 3.6 (Attachment 1).</p> <p>The Contractor shall provide furniture from the contractor's selected product line(s) to meet the requirements of a Lobby/Reception/Common Area Furniture in accordance with the Furniture Specification paragraph 3.7 (Attachment 1).</p>	1	Lot	(b)(4)	(b)(4)
	FOB: Destination			MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0014 OPTION	Ancillary Items- Year 3 FFP The Contractor shall provide Ancillary Items: Bookcases, Lateral Files, Storage Cabinets, and Replacement Parts from the contractor's selected product line(s) in accordance with the Furniture Specification paragraph 3.10 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
		(b)(4)			
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0015 OPTION	Office Chairs- Year 3 FFP The Contractor shall provide Office chairs from the contractor's selected product lines(s) to meet the requirements of a typical Office chair in accordance with Furniture Specifications paragraph 3.8 (Attachment 1).	1	Lot	(b)(4)	(b)(4)
		(b)(4)			
	FOB: Destination				
				MAX NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0016 OPTION	Ergonomic Office Chairs- Year 3 FFP The Contractor shall provide Ergonomic office chairs from the contractor's selected product line(s) to meet the requirements of a typical Ergonomic office chair in accordance with Furniture Specifications paragraph 3.9 (Attachment 1). (b)(4) FOB: Destination	1	Lot	(b)(4)	(b)(4)
MAX NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0017 OPTION	Design & Reconfiguration- Year 3 FFP The Contractor shall provide design and reconfiguration services in accordance with the Performance Work Statement (PWS) in Section C. Quantity Pricing 1 - 25 26 - 50 51 - 75 76 - 100 FOB: Destination	1	Lot	(b)(4)	(b)(4)
MAX NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0018 OPTION	Installation & Assembly - Year 3 FFP The Contractor shall provide installation and assembly services in accordance with the Performance Work Statement (PWS) in Section C. Quantity Stepladder Pricing 1 - 25 26 - 50 51 - 75 76 - 100 FOB: Destination	1	Lot	(b)(4)	(b)(4)
MAX NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0019	Technical Data FFP The contractor shall provide technical data in accordance with the Contract Data Requirements Lists (CDRLs), DD Form 1423 (Exhibit A). FOB: Destination	1	Lot	NSP	NSP
MAX NET AMT					

Section C - Descriptions and Specifications

PERFORMANCE WORK STATEMENTPerformance Work Statement (PWS)

Furniture Management Services for the
Naval Air Warfare Center Weapons Division (NAWCWD)

July 20, 2009

1.0 Scope. This Performance Work Statement (PWS) defines the effort required for the Naval Air Warfare Center Weapons Division (NAWCWD) at Point Mugu and China Lake, California to establish compatible and uniform working spaces by standardizing upcoming furniture requirements. This effort will ensure office furniture matches, interconnects with, and is compatible with existing furniture systems. Standardization of office furniture will provide maximum flexibility with relocation of personnel office spaces.

2.0 Applicable Documents.

2.1 NAWCWD Specifications for Furniture Systems dated August 6, 2008

3.0 Requirements.

3.1 General Requirements. The work required under this PWS shall be performed in conjunction with NAWCWD Specifications for Furniture Systems dated August 6, 2008. The Contractor shall manage the development, coordination, implementation and execution requirements specified in each order. The Contractor shall manage multiple projects for multiple end-users simultaneously and maintain performance level for parallel projects. The Contractor shall ensure all products are delivered to the job site in an acceptable and a fully operational condition within the timeframes specified. The Contractor shall fulfill the technical specifications, terms and conditions of the contract.

3.1.1 The Contractor shall provide design layout work, space planning, interior consultation, drawings, calculations, specifications, cost estimate, and the schedule required to prepare the furniture configuration in accordance with the Delivery Orders.

3.1.2 The Contractor shall provide the furniture systems and required parts according to the approved Contractor furnished parts list, design and installation drawings.

3.1.3 The Contractor shall provide the delivery and installation of the furniture systems according to the approved design and installation drawings, and management of each project until completion.

3.2 Contractor Furnished Documents. The Contractor shall provide all documents in printed and electronic formats. The Contractor shall provide final drawings and other documentation containing sufficient detail of design intent for use by all parties, such as electricians and furniture installers.

3.2.1 The Contractor shall provide approved design floor plans of the systems furniture according to the requirements provided in each Delivery Order.

3.2.2 The Contractor shall provide installation drawings indicating the panel heights and widths, the locations of electrical base feeds and outlets, the work surfaces and the components.

3.2.3 Test Reports. The Contractor shall provide the following test reports: Panel Acoustics with a minimum of 0.55 Noise Reduction Coefficient and Sound Transmission Class of 7; Fire Safety; Electrical System; Green Guard Indoor Air Quality Certificate or equivalent standard; and ANSI/BIFMA compliance in reference to paragraph 2.1 of the PWS.

3.2.4 Instructions, Warranty, Manuals. The Contractor shall provide two sets of assembly instructions; the manufacturer's warranty; and electrical systems manuals describing the functions, configuration, and maintenance of the electrical, communication, and data systems.

3.2.5 Monthly report. The Contractor shall provide a monthly log that tracks all of the orders performed for that month to include the following information for each requirement: Order Number, Date of Order, Order amount, Name of Ordering Officer, Date of delivery and install, and invoiced amount. The monthly log shall be delivered to the Contracting Office no later than two weeks after the last day of the subject month.

3.3 Design and Reconfiguration. The Contractor shall provide design services, develop floor plans, and

reconfigure design layouts with the Contracting Officer Representative (COR). All drawings shall be done on an AutoCAD 2007 system. The drawings shall reflect "as-installed" condition. The Contractor shall comply with the current edition of all applicable practices, codes, methods, and standards as prepared by technical societies and associations in accordance with the applicable documents in paragraph 2.0 of the Specifications for Furniture Systems. In the event of conflict between codes and standards of the organizations, the more stringent regulations shall govern.

3.3.1 The Ordering Officer (OO) will be given a warrant of up to \$65K to place oral orders. The OO will contact the Contractor via email to issue an oral order for design services. The Contractor shall send an email to the OO to confirm receipt of the order. The OO will provide a description of the requirement, floor plans, and schedule a site visit with the Contractor. The Contractor shall review the requirements and all applicable documents to gain an understanding of the scope of work required for the project.

3.3.2 The Contractor shall perform a site visit within one week after being contacted by the COR to evaluate the overall office space and furniture requirements, and provide design services to develop a floor plan with the COR.

3.3.3 The Contractor shall conduct sufficient site investigations and field measurements to evaluate all existing conditions. The Contractor shall obtain additional and pertinent information from the COR.

3.3.4 The Contractor shall provide proposed design drawings or reconfigured design drawings for COR approval. The COR will sign the approved final drawings.

3.3.5 Upon COR approval, the Contractor shall provide a copy of the signed design drawings, installation drawings, and Bill of Materials (BOM) listing the furniture pieces and parts required for the design to the COR.

3.4 Furniture. The OO will issue an oral order via email to the Contractor for furniture and installation requirements under \$65K. The Contractor shall send an email to the OO to confirm receipt of the order. The Contracting Officer will issue a written Delivery Order for furniture and installation requirements over \$65K. The Contractor shall provide the furniture pieces and parts according to the approved design drawings, reconfigured design drawings, installation drawings, and BOM. Furniture provided shall be in accordance with Paragraph 2.0 Specifications for Furniture Systems, and shall be listed in the Contractors GSA Schedule or as standard products in Contractors published catalogs. The Contractor shall coordinate all deliveries and installation times with the COR as indicated in each Delivery Order.

3.5 Related Services.

3.5.1 Inspection, Storage and Handling. The Contractor shall be responsible for the receipt, inspection, storage, and handling of all materials and supplies necessary to provide a complete and fully operational installation.

3.5.1.1 The Contractor shall identify any existing damage to the building by means of a pre-installation walk-thru with the COR.

3.5.1.2 The Contractor shall inspect new furniture for damage or blemishes and reject all substandard items. The Contractor shall check the furniture for completion of the orders and for correctness of the shipment. The Contractor shall correct all problems promptly to ensure a smooth and timely installation.

3.5.2 Installation and Assembly. The Contractor shall provide on-site project management, coordination, and technical assistance by working with the COR throughout the installation phase. The Contractor shall coordinate installation with the COR. Installation schedule shall commence and be completed as specified in the individual Delivery Order. The Contractor's Project Manager shall be on site to address any problems and ensure a smooth installation process. The furniture shall be installed by certified installers in accordance with manufacturer's recommended installation instructions. All workstation components shall be installed with proper alignment with adjoining furniture. The components shall be securely interconnected in typical configuration.

3.5.2.1 The Contractor shall be responsible for the assembly and disassembly of the systems furniture and keying of locking components.

3.5.2.2 The Contractor shall ensure that fabric panels do not cover any thermostat, electrical base feed, telephone or data outlet, or radiators. Open frame panels shall be utilized in these situations.

3.5.2.3 The Contractor shall ensure that all electrical base feed connections into the furniture panels are easily accessible. No base feed shall be connected into the side of the panel that is against the wall. All excess cable shall be tucked behind or beneath the panel in order that no safety hazard is presented.

3.5.2.4. The Contractor shall confine all apparatus and the operation of the Contractor workforce to the project site.

3.5.3. Finish and Clean up. Upon completion of installation and assembly of furniture, all products shall be cleaned and polished to be made free from all appearances of handling. The Contractor shall be responsible for having trash removed and disposed of off-site. Trash resulting from these installations cannot remain at the installation sites, to include the loading area and other delivery facilities. The Contractor shall be responsible for cleaning, repairing, or replacing carpet, flooring, and walls that are damaged during the delivery and installation process. Any damage deemed unreasonable by the COR shall be repaired at the expense of the Contractor.

3.5.3.1. All workstation components shall be installed level, plumb, square and properly aligned with adjoining furniture. All horizontal and vertical hard surfaces shall be wiped down thoroughly with cleanser. All glass shall be cleaned. All fabric on panels, tack boards, and overhead storage bins shall be brushed to remove lint and debris.

3.5.3.2. The Contractor shall contact the COR a minimum of 24 hours prior to the expected completion of the project. The Contractor shall accompany the COR on an inspection of the completed project to determine whether the work has been performed in compliance with the design and installation drawings. The Contractor shall not leave the building for the day without first informing the COR. The Contractor shall not leave a completed project until the COR has inspected it.

3.5.3.3. The Contractor shall remove and dispose, on a daily basis, all packing material and rubbish that result from the installation.

3.5.4. Rapid Response.

3.5.4.1. The Contractor shall follow the Design process as described in paragraph 3.3. The Contractor shall have 12 standard workstations of the WS-A cubicle 8' x 8' typicals available, and ready for delivery and installation during the period of performance of the contract. The order may require a seven-day delivery after issuance of an order.

3.5.4.2. The COR will notify the Contractor when broken pieces, replacement parts and spares are required immediately. The Contractor shall respond within 24 hours after issuance of an order.

3.5.5. Standard Response.

3.5.5.1. The Contractor shall follow the Design process as described in paragraph 3.3. The Contractor shall deliver and install the office furniture in accordance with the delivery schedule established in each order. The standard delivery schedule for each order is due four weeks after receipt of order.

3.5.6. Security. All Contractor personnel coming to the NAWCWD compound shall notify the COR and supply the following information 72 hours prior to arrival: list of all workers, crew members, and employees' Social Security Number, Date of Birth and Birth Place. Any worker not supplying the above information will not be permitted onto the NAWCWD. All workers must be US citizens.

3.5.6.1. Contractor personnel shall comply with all current badging and security procedures required to gain access to any Government site. Access to the NAWCWD China Lake and Point Mugu, California may only be gained by obtaining a badge. The Contractor shall ensure that Contractor personnel employed on any Government site become familiar with and obey activity regulations. Contractor personnel shall not enter restricted areas unless required to do so and until cleared for such entry. The Contractor may be required to be escorted when performing work in secure areas.

3.5.6.2. Radio Transmitter Restrictions. The Contractor shall conform to the restrictions and procedures for the use of radio transmitting equipment as directed. The Contractor shall not use transmitters without prior approval. The Contractor shall obtain current instructions for the use of cell phones, radios, cameras, or communication devices before bringing them on any Government installation.

3.5.7. The Contractor shall not modify the scope of work under any circumstances without first receiving approval from the Contracting Officer. Requests for changes to the floor plan design shall be referred to the COR.

3.5.8. The Contractor shall take all steps necessary to protect persons and property that are located in, and adjacent to, the area in which the work is to be performed. Workers shall be courteous to building occupants at all times. Loud conversation and boisterous behavior shall be prohibited.

CLAUSES INCORPORATED BY FULL TEXT

5252.211-9509 INCORPORATION OF THE CONTRACTOR'S TECHNICAL PROPOSAL (NAVAIR)(OCT 2005)

The Contractor's Proposal dated October 14, 2008 and Proposal Number 4280 254210D/032, dated February 23, 2009, and any amendments/addendums thereof, is incorporated herein by reference, unless otherwise specified, with the same force and effect as if set forth in full text. Nothing in the Contractor's proposal shall constitute a waiver of any of the provisions of the contract, including the Statement(s) of Work and Specification. For purposes of FAR Clause 52.215-8, "Order of Precedence", the Contractor's technical proposal shall be considered a "Specification" but the Government's Specification shall take precedence over the Contractor's technical proposal.

Section D - Packaging and Marking

CLAUSES INCORPORATED BY FULL TEXT

5252.247-9509 PRESERVATION, PACKAGING, PACKING AND MARKING (NAVAIR)(JUL 1998)

(a) Preservation, packaging and packing shall conform to prevailing industry standards for the type of commodity purchased under this contract.

(b) All packages will be clearly marked with applicable contract number/delivery order number, and will contain appropriate packing slip.

(c) In the event of any discrepancy in material shipped (overage, technical rejection, damage), the contractor shall, immediately upon request of the Contracting Officer, furnish disposition instructions. Normally, such disposition instruction shall be a properly completed Commercial Bill of Lading, which includes, but is not limited to, the mode of shipment, routing, special handling, and so forth.

(d) If the contractor is required to install equipment upon delivery, then the contractor shall inform the Government of the date of shipment from the contractor's facilities and the anticipated date of arrival at the site. This report shall be made no later than the actual date that the shipment is made from the contractor's facilities. The report may be made by facsimile or e-mail, to the point of contact listed in Section G. All transportation, rigging, drayage, packing, unpacking, and handling necessary to accomplish the installation shall be the responsibility of the contractor.

CLAUSES INCORPORATED BY FULL TEXT

D-TXT-03 PACKAGING AND MARKING OF SHIPMENTS (APR 2002)

The Contractor shall preserve, package and mark all shipments in accordance with ASTM (American Society of Testing and Materials) D3951-98, Standard Practice for Commercial Packaging.

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government
0009	Destination	Government	Destination	Government
0010	Destination	Government	Destination	Government
0011	Destination	Government	Destination	Government
0012	Destination	Government	Destination	Government
0013	Destination	Government	Destination	Government
0014	Destination	Government	Destination	Government
0015	Destination	Government	Destination	Government
0016	Destination	Government	Destination	Government
0017	Destination	Government	Destination	Government
0018	Destination	Government	Destination	Government
0019	Destination	Government	Destination	Government

* Inspection and acceptance will be performed on each Delivery Order.

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 31-JUL-2009 TO 30-JUL-2010	N/A	N/A FOB: Destination	
0002	POP 31-JUL-2009 TO 30-JUL-2010	N/A	N/A FOB: Destination	
0003	POP 31-JUL-2009 TO 30-JUL-2010	N/A	N/A FOB: Destination	
0004	POP 31-JUL-2009 TO 30-JUL-2010	N/A	N/A FOB: Destination	
0005	POP 31-JUL-2009 TO 30-JUL-2010	N/A	N/A FOB: Destination	
0006	POP 31-JUL-2009 TO 30-JUL-2010	N/A	N/A FOB: Destination	
0007	POP 31-JUL-2010 TO 30-JUL-2011	N/A	N/A FOB: Destination	
0008	POP 31-JUL-2010 TO 30-JUL-2011	N/A	N/A FOB: Destination	
0009	POP 31-JUL-2010 TO 30-JUL-2011	N/A	N/A FOB: Destination	
0010	POP 31-JUL-2010 TO 30-JUL-2011	N/A	N/A FOB: Destination	
0011	POP 31-JUL-2010 TO 30-JUL-2011	N/A	N/A FOB: Destination	
0012	POP 31-JUL-2010 TO 30-JUL-2011	N/A	N/A FOB: Destination	
0013	POP 31-JUL-2011 TO 30-JUL-2012	N/A	N/A FOB: Destination	
0014	POP 31-JUL-2011 TO 30-JUL-2012	N/A	N/A FOB: Destination	
0015	POP 31-JUL-2011 TO 30-JUL-2012	N/A	N/A FOB: Destination	

0016	POP 31-JUL-2011 TO 30-JUL-2012	N/A	N/A FOB: Destination
0017	POP 31-JUL-2011 TO 30-JUL-2012	N/A	N/A FOB: Destination
0018	POP 31-JUL-2011 TO 30-JUL-2012	N/A	N/A FOB: Destination
0019	POP 31-JUL-2009 TO 30-JUL-2012	N/A	N/A FOB: Destination

CLAUSES INCORPORATED BY REFERENCE

52.247-34 F.O.B. Destination NOV 1991

CLAUSES INCORPORATED BY FULL TEXT

5252.211-9507 PERIOD OF PERFORMANCE (NAVAIR) (MAR 1999)

(a) The contract shall commence on the effective date of contract award and shall continue 12 months thereafter. However, the period of performance may be extended in accordance with the option provisions contained herein.

(b) If FAR Clause 52.216-18, "Ordering", is incorporated into this contract, then the period in which the Government can issue orders under the contract will be extended at the exercise of an option, and extended to the end of that option period.

5252.247-9521 PLACE OF PERFORMANCE (NAVAIR) (OCT 2005)

The services to be performed herein shall be performed at the Naval Air Warfare Center Weapons Division, China Lake, and Point Mugu, California.

F-TXT-01 OPTION PERIOD OF PERFORMANCE (MAR 2003)

(1) The period of performance for CLIN(s) 0007-0012 is 12 months beginning 07-31-2010 and ending 07-30-2011. The above period of performance shall apply only if the Government exercises the option as stated in Section B in accordance with the clause 52.217-9.

(2) The period of performance for CLIN(s) 0013-0018 is 12 months beginning 07-31-2011 and ending 07-30-2012. The above period of performance shall apply only if the Government exercises the option as stated in Section B in accordance with the clause 52.217-9.

F-TXT-08 SHIPPING INSTRUCTIONS (POINT MUGU) (MAR 2003)

SHIP TO: NAVAL BASE VENTURA COUNTY (NBVC)
*N68936-09-D-0034-XXXX
Point Mugu, CA 93042-5033

Failure to mark each shipping label and packing list as indicated above may result in return of shipment at your expense, or will cause a delay in processing your invoice for payment.

DOCK HOURS from 0800 TO 1530, MONDAY THROUGH THURSDAY EXCLUDING HOLIDAYS
WHEN THE RECEIVING DOCK WILL BE CLOSED.

*XXXX is the Delivery Order Number

F-TXT-10 SHIPPING INSTRUCTIONS (CHINA LAKE) (MAR 2007)

SHIP TO: NAVAL AIR WARFARE CENTER WEAPONS DIVISION (NAWCWD)
Bldg. 1024, Blandy Ave.
*N68936-09-D-0034-XXXX
China Lake, CA 93555-6100

Failure to mark each shipping label and packing list as indicated above may result in return of shipment at your expense, or will cause a delay in processing your invoice for payment.

DOCK HOURS are Monday through Thursday, and Alternating Fridays, 0730-1530. If you anticipate making delivery on a Friday please call Receiving at (760)939-2185 to verify receiving dock hours.

*XXXX is the Delivery Order Number

Section G - Contract Administration Data

CLAUSES INCORPORATED BY FULL TEXT

5252.201-9501 DESIGNATION OF CONTRACTING OFFICER'S REPRESENTATIVE (COR)(NAVAIR) (OCT 1994)

(a) The Contracting Officer has designated (b)(6) as the authorized Contracting Officer's Representative (COR) for this contract. The alternate COR for this contract is (b)(6)

(b) The duties of the COR are limited to the specific assigned duties listed in the COR Nomination and Appointment Memorandum. The COR is responsible for monitoring the performance and progress, as well as overall technical management of the orders placed hereunder and should be contacted regarding any questions or problems of a technical nature.

(c) The alternate COR shall act only in the absence of the primary COR.

CLAUSES INCORPORATED BY FULL TEXT

5252.201-9502 CONTRACTOR'S AUTHORIZED CONTRACT COORDINATOR AND TECHNICAL LIAISON (NAVAIR)(OCT 2005)

(a) The contractor shall state below the name and telephone numbers of the contractor's employees responsible for coordination of contract functions/liaison with the Contracting Officer and/or Contract administrator, and providing technical assistance as required regarding product specifications, functionality, etc.

CONTRACTOR: (b)(6)
NAME: (b)(6)
PHONE (BUS): (b)(6)
PHONE (AFTER HOURS): (b)(6)
ALTERNATE:
NAME: (b)(6)
PHONE (BUS): (b)(6)

(b) The contractor shall notify the Contracting Officer and/or Contract Administrator in advance, in writing, of any changes in the above listed personnel.

CLAUSES INCORPORATED BY FULL TEXT

5252.204-9503 EXPEDITING CONTRACT CLOSEOUT (NAVAIR) (JAN 2007)

(a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of \$1,000 or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either party at the end of the contract, except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party might be considered to the extent permitted by law.

(b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either party associated with collecting such small dollar amounts could exceed the amount to be recovered.

CLAUSES INCORPORATED BY FULL TEXT

5252.232-9513 INVOICING AND PAYMENT (WAWF) INSTRUCTIONS (MAR 2009) ALT I (MAR 2009)

(a) The following information is provided to assist the contractor in submitting invoices and receiving reports electronically through Wide Area Work Flow -- Receipt and Acceptance (WAWF) in accordance with DFARS 252.232-7003:

(1) Registration instructions, on-line training, user guides, quick reference guides, and other support documents and information can be found at the following website: WAWF Overview.

(2) Vendors should contact the following POCs for additional support with registration or other WAWF issues, based on the administration of their contract:

(i) DCMA-administered contracts: contact the ACO at the cognizant Defense Contract Management Agency (DCMA) office found in the contract.

(ii) Locally-administered contracts: Contact your local NAVAIR/NAWC Pay Office (Commercial Accounts) at 760-939-0797 (contracts \$100K or greater) or 805-989-3969 (less than \$100K) or DFAS via the numbers listed at www.dfas.mil.

(3) Information on the electronic forms the contractor shall utilize to comply with DFARS 252.232-7003 is available on the WAWF Technical Information and WAWF Training websites.

(4) Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for the size of files per invoice is 5 megabytes.

(b) The following information, regarding invoice routing DODAACs, must be entered for completion of the invoice in WAWF:

DoDAAC LOCATION TABLE					
Invoice Type:	--Select Combo for Fixed Price Supplies and Services. --Select Cost Voucher for all Cost or T&M contracts or CLINs. --The 2-in-1 invoice is not authorized for use by NAVAIR. --Questions? Call 1-866-618-5988				
DoDAAC Description	Located in Block				
	DD1155 (Destination Acceptance)	DD1155 (Source/ Origin Acceptance)	SF26	SF33	SF1449
Issuing Office DoDAAC	6	6	5	7	9
Administrating Office DoDAAC	7	7	6	24	16
Inspector's DoDAAC	See Schedule	See Schedule	See Schedule	See Schedule	See Schedule
Service Acceptor DoDAAC	6	6	5	7	9
Pay Office DoDAAC	15	15	12	25	18a

(c) Cost Vouchers also require the cognizant **DCAA DoDAAC**, which can be found by entering the contractor's zip code in the Audit Office Locator at <http://www.dcaa.mil>. Contractors approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Final voucher submission will be approved by the ACO.

(d) For each invoice / cost voucher submitted for payment, the contractor shall also email the WAWF automated invoice notice directly to the following points of contact:

Name	Email	Phone	Role
(b)(6)	(b)(6)	(b)(6)	COR
(b)(6)	(b)(6)	(b)(6)	Alternate COR
Kim Matsunaga	<u>Kim.Matsunagaa@navy.mil</u>	760-939-7084	Contract Specialist

G-TXT-02 PAYMENT BY GOVERNMENT PURCHASE CARD (MAR 2003)

Orders may be paid with a Government Purchase Card.

Please contact (b)(6) for Government Purchase Card

Instructions.

The Government Purchase Card may not be billed until the merchandise is accepted.

The Point of Contact above must be notified each time the card is billed.

G-TXT-03 CONTRACTOR ACCESS TO NAVAL AIR WARFARE CENTER WEAPONS DIVISION CHINA LAKE

Effective 01 October 2006, Contractors requiring access to the Naval Air Warfare Center Weapons Division China Lake will be required to include a DHS Form I-9 "Employment Eligibility Verification" with their badge request form. The Government will not be responsible for work delays or work stoppages due to failure to comply with these access requirements. Questions should be directed to (b)(6)

G-TXT-04 APPOINTMENT OF ORDERING OFFICER(S) (APR 2002)

(a) The following activity(ies) or individual(s) is/are designated as authorized Ordering Officer(s):

Kim Matsunaga

(b) The above activity(ies) or individual(s) is/are responsible for issuing and administering any orders placed hereunder. Ordering Officers may negotiate revisions/modifications to orders, but only within the scope of this contract. Ordering Officers have no authority to modify any provision of this basic contract. Any deviation from the terms of the basic contract must be submitted to the Procuring Contracting Officer (PCO) for contractual action. Ordering Officers may enter into mutual no-cost cancellations of orders under this contract and may reduce the scope of orders/tasks, but Terminations for Convenience or Terminations for Default shall be issued only by the PCO.

Section H - Special Contract Requirements

CLAUSES INCORPORATED BY FULL TEXT

5252.211-9502 GOVERNMENT INSTALLATION WORK SCHEDULE (NAVAIR)(OCT 2005) - ALT I (OCT 2005)

(a) The Holidays applicable to this contract are: New Year's Day, Martin Luther King's Birthday, President's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

(b) In the event that the contractor is prevented from performance as the result of an Executive Order or an administrative leave determination that applies to the using activity, such time may be charged to the contract as a direct cost provided such charges are consistent with the contractor's accounting practices. In the event that any of the above holidays occur on a Saturday or Sunday, or Compressed Work Schedule Alternate Friday, then such holiday shall be observed as they are by the assigned Government employees at the using activity.

(c) The Naval Air Warfare Center Weapons Division works a 4/5/9 work schedule. Therefore alternate Fridays are not a part of the normal workweek for work performed on-site at a Naval Air Warfare Center Weapons Division site. The majority of the Government offices are closed on alternate Fridays.

(d) No deviation in the normal workweek will be permitted without express advance approval by the designated Contracting Officer with coordination of the using departments.

5252.216-9502 ORAL ORDERS (INDEFINITE DELIVERY CONTRACTS) (NAVAIR) (OCT 2005)

Upon determination that funds are available, oral orders may be placed providing the following are complied with:

(a) No oral order shall exceed \$65,000.00 or such lesser amount as may be specified elsewhere in the schedule of this contract.

(b) The contractor shall furnish with each shipment a delivery ticket, showing: contract number, order number under the contract; date order was placed, name and title of person placing the order; an itemized listing of supplies or services furnished; unit price and extension of each item; and, delivery or performance date.

(c) Invoices for supplies or services furnished in response to oral orders shall be accompanied with proof of delivery or receipt.

(d) The ordering activity shall designate in writing the names of individuals authorized to place oral orders and shall furnish a copy thereof to the contractor.

(e) Written confirmation of oral orders shall be issued as a means of documenting the oral order within 10 working days or oral orders shall be confirmed twice a month, in writing, when more than one (1) oral order is consolidated for a single confirmation.

5252.216-9512 PAPERLESS CONTRACTING (NAVAIR) (JUN 2009)

(a) Orders and requests for proposals are hereby authorized to be issued by facsimile or by electronic commerce (including e-mail and paperless methods of delivery). Nothing in this contract should be read to prohibit these types of orders. In the event of a conflict with any other provision of this contract, this clause shall govern.

(b) To the extent the terms "written", "mailed", or "physically delivered" appear in other provisions of this contract, these terms are hereby defined to explicitly include electronic commerce, email, or paperless delivery methods.

5252.243-9504 AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (NAVAIR) (JAN 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the contractor's facilities or in any other manner communicates with contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

Name: Alita Yates, Contracting Officer
Address: 429 E. Bowen Road Mail Stop 4015
China Lake, CA 93555
Phone: 760-939-8168
Email: Alita.Yates@navy.mil

5252.246-9526 PROVISIONAL ACCEPTANCE UNDER SPECIAL CONDITIONS (NAVAIR)(OCT 2005)

(a) Acceptance under Special Conditions. The Government may, at the discretion of the Contracting Officer, finally or provisionally accept any supply prior to completion of work on such supply in the following situations:

(1) When the contractor, despite the exercise of due diligence, encounters unavoidable delay in securing contractor-furnished property;

(2) When Government-furnished property suitable for installation in any supply to be furnished hereunder is not delivered to the contractor in sufficient time to permit installation by the contractor prior to the date the supply is scheduled for delivery; or,

(3) When defects or deficiencies are known to exist in the supply, but when correction of the defects or deficiencies is not practicable within the delivery schedule set forth in the contract.

(b) Pending completion of any supply provisionally accepted under this provision, the Contracting Officer shall withhold an amount as he determines to be appropriate from the contract price that represents the estimated value of the work remaining to be performed. The withhold will be released after final acceptance.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.204-7	Central Contractor Registration	APR 2008
52.212-4	Contract Terms and Conditions--Commercial Items	MAR 2009
52.219-4	Notice of Price Evaluation Preference for HUBZone Small Business Concerns	JUL 2005
52.219-8	Utilization of Small Business Concerns	MAY 2004
52.219-9 (Dev)	Small Business Subcontracting Plan (Deviation)	APR 2008
52.219-28	Post-Award Small Business Program Rerepresentation	APR 2009
52.222-3	Convict Labor	JUN 2003
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	FEB 2008
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	MAR 2007
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	SEP 2006
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	SEP 2006
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.232-17	Interest	OCT 2008
52.232-30	Installment Payments for Commercial Items	OCT 1995
52.232-37	Multiple Payment Arrangements	MAY 1999
52.233-3	Protest After Award	AUG 1996
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	JAN 2009
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	JAN 2009
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.219-7003 (Dev) Alt I	Small Business Subcontracting Plan (DoD Contracts) (Deviation) Alternate I	APR 2007
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7012	Preference For Certain Domestic Commodities	DEC 2008
252.225-7013	Duty-Free Entry	OCT 2006
252.225-7016	Restriction On Acquisition Of Ball and Roller Bearings	MAR 2006
252.225-7021	Trade Agreements	NOV 2008
252.226-7001	Utilization of Indian Organizations and Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns	SEP 2004
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.247-7023	Transportation of Supplies by Sea	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (APR 2009) (DEVIATION 2009-O0005: MAY 2009)

(a) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(i) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Dec 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(vii) 52.222-39, Notification of Employee rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).

(viii) 52.222-41, Service Contract Act of 1965, (Nov 2007), (41 U.S.C. 351, *et seq.*)

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)). Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*)

(xii) 52.222-54, Employment Eligibility Verification (Jan 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(1) For items that are serialized within the enterprise identifier, the linking together of the unique identifier data elements in order of the issuing agency code, enterprise identifier, and unique serial number within the enterprise identifier; or

(2) For items that are serialized within the original part, lot, or batch number, the linking together of the unique identifier data elements in order of the issuing agency code; enterprise identifier; original part, lot, or batch number; and serial number within the original part, lot, or batch number.

“Data qualifier” means a specified character (or string of characters) that immediately precedes a data field that defines the general category or intended use of the data that follows.

“DoD recognized unique identification equivalent” means a unique identification method that is in commercial use and has been recognized by DoD. All DoD recognized unique identification equivalents are listed at http://www.acq.osd.mil/dpap/pdi/uid/iuid_equivalents.html.

“DoD unique item identification” means a system of marking items delivered to DoD with unique item identifiers that have machine-readable data elements to distinguish an item from all other like and unlike items. For items that are serialized within the enterprise identifier, the unique item identifier shall include the data elements of the enterprise identifier and a unique serial number. For items that are serialized within the part, lot, or batch number within the enterprise identifier, the unique item identifier shall include the data elements of the enterprise identifier; the original part, lot, or batch number; and the serial number.

“Enterprise” means the entity (e.g., a manufacturer or vendor) responsible for assigning unique item identifiers to items.

“Enterprise identifier” means a code that is uniquely assigned to an enterprise by an issuing agency.

“Government’s unit acquisition cost” means--

(1) For fixed-price type line, subtitle, or exhibit line items, the unit price identified in the contract at the time of delivery;

(2) For cost-type or undefinitized line, subtitle, or exhibit line items, the Contractor’s estimated fully burdened unit cost to the Government at the time of delivery; and

(3) For items produced under a time-and-materials contract, the Contractor’s estimated fully burdened unit cost to the Government at the time of delivery.

“Issuing agency” means an organization responsible for assigning a non-repeatable identifier to an enterprise (i.e., Dun & Bradstreet’s Data Universal Numbering System (DUNS) Number, GS1 Company Prefix, or Defense Logistics Information System (DLIS) Commercial and Government Entity (CAGE) Code).

“Issuing agency code” means a code that designates the registration (or controlling) authority for the enterprise identifier.

“Item” means a single hardware article or a single unit formed by a grouping of subassemblies, components, or constituent parts.

“Lot or batch number” means an identifying number assigned by the enterprise to a designated group of items, usually referred to as either a lot or a batch, all of which were manufactured under identical conditions.

“Machine-readable” means an automatic identification technology media, such as bar codes, contact memory buttons, radio frequency identification, or optical memory cards.

“Original part number” means a combination of numbers or letters assigned by the enterprise at item creation to a class of items with the same form, fit, function, and interface.

“Parent item” means the item assembly, intermediate component, or subassembly that has an embedded item with a unique item identifier or DoD recognized unique identification equivalent.

“Serial number within the enterprise identifier” means a combination of numbers, letters, or symbols assigned by the enterprise to an item that provides for the differentiation of that item from any other like and unlike item and is never used again within the enterprise.

“Serial number within the part, lot, or batch number” means a combination of numbers or letters assigned by the enterprise to an item that provides for the differentiation of that item from any other like item within a part, lot, or batch number assignment.

“Serialization within the enterprise identifier” means each item produced is assigned a serial number that is unique among all the tangible items produced by the enterprise and is never used again. The enterprise is responsible for ensuring unique serialization within the enterprise identifier.

“Serialization within the part, lot, or batch number” means each item of a particular part, lot, or batch number is assigned a unique serial number within that part, lot, or batch number assignment. The enterprise is responsible for ensuring unique serialization within the part, lot, or batch number within the enterprise identifier.

“Unique item identifier” means a set of data elements marked on items that is globally unique and unambiguous. The term includes a concatenated unique item identifier or a DoD recognized unique identification equivalent.

“Unique item identifier type” means a designator to indicate which method of uniquely identifying a part has been used. The current list of accepted unique item identifier types is maintained at http://www.acq.osd.mil/dpap/pdi/uid/uii_types.html.

(b) The Contractor shall deliver all items under a contract line, subtitle, or exhibit line item.

(c) Unique item identifier.

(1) The Contractor shall provide a unique item identifier for the following:

(i) All delivered items for which the Government's unit acquisition cost is \$5,000 or more.

(ii) The following items for which the Government's unit acquisition cost is less than \$5,000:

Contract line, subtitle, or exhibit line item No	Item description

(iii) Subassemblies, components, and parts embedded within delivered items as specified in Attachment Number ----.

(2) The unique item identifier and the component data elements of the DoD unique item identification shall not change over the life of the item.

(3) Data syntax and semantics of unique item identifiers. The Contractor shall ensure that--

(i) The encoded data elements (except issuing agency code) of the unique item identifier are marked on the item using one of the following three types of data qualifiers, as determined by the Contractor:

(A) Application Identifiers (AIs) (Format Indicator 05 of ISO/IEC International Standard 15434), in accordance with ISO/IEC International Standard 15418, Information Technology--EAN/UCC Application Identifiers and Fact Data Identifiers and Maintenance and ANSI MH 10.8.2 Data Identifier and Application Identifier Standard.

(B) Data Identifiers (DIs) (Format Indicator 06 of ISO/IEC International Standard 15434), in accordance with ISO/IEC International Standard 15418, Information Technology--EAN/UCC Application Identifiers and Fact Data Identifiers and Maintenance and ANSI MH 10.8.2 Data Identifier and Application Identifier Standard.

(C) Text Element Identifiers (TEIs) (Format Indicator 12 of ISO/IEC International Standard 15434), in accordance with the Air Transport Association Common Support Data Dictionary; and

(ii) The encoded data elements of the unique item identifier conform to the transfer structure, syntax, and coding of messages and data formats specified for Format Indicators 05, 06, and 12 in ISO/IEC International Standard 15434, Information Technology--Transfer Syntax for High Capacity Automatic Data Capture Media.

(4) Unique item identifier.

(i) The Contractor shall--

(A) Determine whether to--

(1) Serialize within the enterprise identifier;

(2) Serialize within the part, lot, or batch number; or

(3) Use a DoD recognized unique identification equivalent; and

(B) Place the data elements of the unique item identifier (enterprise identifier; serial number; DoD recognized unique identification equivalent; and for serialization within the part, lot, or batch number only: original part, lot, or batch number) on items requiring marking by paragraph (c)(1) of this clause, based on the criteria provided in the version of MIL-STD-130, Identification Marking of U.S. Military Property, cited in the contract Schedule.

(ii) The issuing agency code--

(A) Shall not be placed on the item; and

(B) Shall be derived from the data qualifier for the enterprise identifier.

(d) For each item that requires unique item identification under paragraph (c)(1)(i) or (ii) of this clause, in addition to the information provided as part of the Material Inspection and Receiving Report specified elsewhere in this contract, the Contractor shall report at the time of delivery, either as part of, or associated with, the Material Inspection and Receiving Report, the following information:

(1) Unique item identifier.

- (2) Unique item identifier type.
- (3) Issuing agency code (if concatenated unique item identifier is used).
- (4) Enterprise identifier (if concatenated unique item identifier is used).
- (5) Original part number (if there is serialization within the original part number).
- (6) Lot or batch number (if there is serialization within the lot or batch number).
- (7) Current part number (optional and only if not the same as the original part number).
- (8) Current part number effective date (optional and only if current part number is used).
- (9) Serial number (if concatenated unique item identifier is used).
- (10) Government's unit acquisition cost.
- (11) Unit of measure.

(e) For embedded subassemblies, components, and parts that require DoD unique item identification under paragraph (c)(1)(iii) of this clause, the Contractor shall report as part of, or associated with, the Material Inspection and Receiving Report specified elsewhere in this contract, the following information:

- (1) Unique item identifier of the parent item under paragraph (c)(1) of this clause that contains the embedded subassembly, component, or part.
- (2) Unique item identifier of the embedded subassembly, component, or part.
- (3) Unique item identifier type.**
- (4) Issuing agency code (if concatenated unique item identifier is used).**
- (5) Enterprise identifier (if concatenated unique item identifier is used).**
- (6) Original part number (if there is serialization within the original part number).**
- (7) Lot or batch number (if there is serialization within the lot or batch number).**
- (8) Current part number (optional and only if not the same as the original part number).**
- (9) Current part number effective date (optional and only if current part number is used).**
- (10) Serial number (if concatenated unique item identifier is used).**
- (11) Description.

** Once per item.

(f) The Contractor shall submit the information required by paragraphs (d) and (e) of this clause in accordance with the data submission procedures at http://www.acq.osd.mil/dpap/pdi/uid/data_submission_information.html.

(g) Subcontracts. If the Contractor acquires by subcontract, any item(s) for which unique item identification is required in accordance with paragraph (c)(1) of this clause, the Contractor shall include this clause, including this paragraph (g), in the applicable subcontract(s).

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (JAN 2009)(DEVIATION 2004-O0002: APR 2004)

In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract FAR 52.212-5 (DEVIATION), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

- | | |
|--------------|--|
| 252.225-7014 | Preference for Domestic Specialty Metals, (JUN 2005) Alternate I (APR 2003) (10 U.S.C. 2241 note). |
| 252.237-7019 | Training for Contractor Personnel Interacting with Detainees (SEP 2006) (Section 1092 of Pub. L. 108). |
| 252.247-7023 | Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631). |
| 252.247-7024 | Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631). |

5252.204-9504 DISCLOSURE OF CONTRACT INFORMATION (NAVAIR) (JAN 2007)

(a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information (e.g., announcement of contract award), regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contract, unless the Contracting Officer has given prior written approval.

(b) Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least ten (10) days before the proposed date for release.

(c) The Contractor agrees to include a similar requirement in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

Section J - List of Documents, Exhibits and Other Attachments

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
Exhibit A	CDRLs	4	9-17-2008
Attachment 1	Furniture Specifications	9	7-20-2009

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Office for Contract/PR No. listed in Block F.

A. CONTRACT LINE ITEM NO.		B. EXHIBIT A	C. CATEGORY: TDP CMAN TM OTHER: MGMT																																																																												
D. SYSTEM/ITEM Furniture Management Services		E. CONTRACT/PR NO. N68936-08-R-0012		F. CONTRACTOR																																																																											
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM SITE PREPARATION AND INSTALLATION PLANS		3. SUBTITLE Design Floor Plans, Installation Drawings, Specifications																																																																												
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80033A		5. CONTRACT REFERENCE SOW Para 3.1.1, 3.2, 3.2.1, 3.2.2		6. REQUIRING OFFICE NAVAIRWD CODE 400000D																																																																											
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED SEE BLK 16	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION																																																																											
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A. CONTRACT LINE ITEM NO.			B. EXHIBIT A		C. CATEGORY: TDP TM OTHER: MISC		
D. SYSTEM/ITEM Furniture Management Services			E. CONTRACT/PR NO. N68936-08-R-0012		F. CONTRACTOR		
1. DATA ITEM NO. A002		2. TITLE OF DATA ITEM TECHNICAL REPORT - STUDY/SERVICES			3. SUBTITLE Test Reports		
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508B			5. CONTRACT REFERENCE SOW Para 3.2.3		6. REQUIRING OFFICE NAVAIRWD CODE 400000D		
7. DD 250 RBQ LT	9. DIST STATEMENT REQUIRED SEE BLK 16	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION SEE BLK 16		14. DISTRIBUTION		
8. APP CODE N/A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		a. ADDRESSEE		
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D. SYSTEM/ITEM Furniture Management Services			E. CONTRACT/PR NO. N68936-08-R-0012		F. CONTRACTOR		
1. DATA ITEM NO. A004		2. TITLE OF DATA ITEM STATUS REPORT			3. SUBTITLE Monthly Report		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368A			5. CONTRACT REFERENCE SOW Para 3.2.5		6. REQUIRING OFFICE NAVAIRWD CODE 400000D		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED SEE BLK 16	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION 45 DAC	14. DISTRIBUTION			
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G. PREPARED BY Naval Air Warfare Center, Weapons Division China Lake, CA 93555-6100			H. DATE 17 Sep 08	I. APPROVED BY <i>Jan Murphy</i> DRRB Chairperson		J. DATE 17 Sep 08	

**Naval Air Warfare Center Weapons Division (NAWCWD)
Specifications for Furniture Systems (Attachment 1)**

August 6, 2008

1.0 Scope. These specifications describe requirements for office furniture, which features components, work surfaces, and storage that can be panel hung, freestanding or mobile. This allows the panel hung, freestanding, or mobile furniture to be used with panels in an open environment and allows for the same components, work surface, and storage to be moved into private office workspaces to be used as freestanding or mobile furniture.

2.0 Applicable Documents.

2.1 WS-A, WS-B, and WS-C Typical Workstation Drawings

2.2 The Contractor shall ensure all furniture pieces and systems offered comply with the publications listed below. The publications are referred to in the text by basic designation.

2.2.1 American National Standards Institute (ANSI) Standards, 1430 Broadway, New York, New York 10018;

Business & Institutional Furniture Manufacturer's Association (BIFMA), 2335 Burton, S.E., Grand Rapids, MI 49506

ANSI/BIFMA – American National Standards for Office Furnishings

X5.9-2004 Storage Units Tests. American National Standard For Office Furnishings Storage Unit.

X.5.5-1998 Desk/Table Products Tests. American National Standard For Office Furnishings-Desk Products.

X5.6-2003 Panel Systems Tests. American National Standard For Office Furnishings-Panel Systems.

BIFMA Ergonomic Guidelines G1-2002

2.2.2 Underwriters Laboratories Inc. (UL), 333 Pfingsten Rd., Northbrook, IL 60062

UL 723 (ASTM E84) Test for Surface Burning Characteristic of Building Materials

UL 1286 Standard for Office Furnishings

UL 183 Standard for Safety Manufactured Wiring Systems

UL 153 Standard for Safety Portable Electric Luminaires

2.2.3 American Society for Testing and Materials (ASTM) International, 100 Barr Harbor Drive, PO Box C700, West Conshohocken, PA 19428

ASTM C423-02a & E795-00 Standard Test Method for Sound Absorption and Sound Absorption Coefficients by the Reverberation Room Method (Acoustic Testing)

2.2.4 National Fire Protection Association (NFPA), 1 Batterymarch Park, Quincy, MA 02169-7471

NFPA 255 Standard Method of Test of Surface Burning Characteristics of Building Materials

NFPA 701 Standard Methods of Fire Tests for Flame Propagation of Textiles and Films

NFPA 70 National Electrical Code

2.2.5 Electronic Industries Alliance (EIA)

EIA ANSI/TIA/EIA-569-A (1998) Commercial Building Standard for Telecommunications Pathways and Spaces

3.0 Requirements. Contractors are cautioned that the typicals below are not intended to represent the actual and specific workstations which may be ordered. The typicals are only intended as generic representations of the Government's requirements. The specifications of the typicals may require modification to coordinate with the contractor's product lines. The Government is not locked into the prototypical workstations.

Furniture systems shall be durable with sturdy infrastructures, components shall align together properly, and shall be easily interchangeable with minimal number of parts for reconfiguration. Product lines shall have quality products that provide flexibility to configure to a board range of environments, and shall be functional for daily use. Furniture appearance shall be visually appealing, match and coordinate, void of any sharp-edged components, and suited for smooth transitions from open plan workstations to private offices to collaborative areas. The colors, patterns, materials, finishes, and fabrics shall maintain an aesthetic appeal that integrates design and craftsmanship.

3.1 General Requirements.

3.1.1. The panel system shall be of frame and segmented tile systems, to include panel widths (in 6" increments) from 24" to 48", with a variance of plus (+) or minus (-) 2" and at least four (4) panel heights in ranges from 32" to 38"; 42" to 54"; 62" to 72"; and 78" to 86."

3.1.2. All panels shall have a device to make panels plumb and level to accommodate floors which are not level.

3.1.3. In order to minimize the problem of additive harmonics, the minimum specifications shall be available by catalog: Electrical distribution system that minimizes additive harmonics. The electrical distribution system shall have a conductor size that is a minimum of #12 awg (American Wire Gauge). The electrical distribution system shall include a dedicated neutral wire for each power circuit or an oversized neutral wire (minimum of #10 awg). A minimum of two ground conductors shall be provided for every four circuits (one for equipment ground and one isolated ground).

3.1.4. Ceiling power entries shall be able to be connected to either end of panels or into tops of panel connectors or the tops of the panels themselves for all panels 24" or wider, and 46" high panel minimum. Ceiling power entries shall provide additional space for telecommunication cables.

3.1.5. All panel duplex receptacles shall allow access so a furniture installer or maintenance personnel can remove and replace receptacles without having to disassemble further cubicle components or engage an electrician to make the changes. Receptacles shall provide a positive interlock when installed into receiving harnesses. Receptacles shall contain no mechanical moving parts.

3.1.6. The system shall have connectors that can withstand weight of loaded components and take the stress of sliding a workstation, intact, under these load conditions.

3.1.7. Top, side, and bottom trim shall be available for all panel sizes.

- 3.1.8. Panel doors and frames shall be available for 80" minimum height panels.
- 3.1.9. Panel doors shall be minimum clear width of 32" and available in a left or right hand swing.
- 3.1.10. The Contractors catalog shall offer a variety of component selections such as a full range of drawer and component accessories, various sized work surfaces, counter caps, and (but not limited to) the following:
- 3.1.10.1. Fully open frame panels.
 - 3.1.10.2. Glazed panels.
 - 3.1.10.3. Hard surface panels shall match and coordinate with other finishes in the product line.
 - 3.1.10.4. Acoustical panels.
 - 3.1.10.5. Panels in a variety of heights.
 - 3.1.10.6. Cable management accessories.
 - 3.1.10.7. Variety of power distribution entry product types including base and ceiling entry that minimize the occurrence of harmonics. Entry products shall be available as internal or external connections whether from walls, columns floors or ceilings. Internal and external connections shall be protected from disconnect by positive interlocking mechanisms. External connections shall be available in liquid tight conduit for applications where entries are exposed.
 - 3.1.10.8. Paper management accessories.
 - 3.1.10.9. Articulating keyboard trays or drawers.
 - 3.1.10.10. Coat hooks.
 - 3.1.10.11. Marker boards.
 - 3.1.10.12. Wall mounted tack boards.
 - 3.1.10.13. 24" deep worksurfaces.
 - 3.1.10.14. Ancillary items.
 - 3.1.10.15. Repair and replacement parts.
 - 3.1.10.16. Wire management through panel integrally or attached to surface.
 - 3.1.10.17. Deeper overhead storage compartments that are a minimum of 13" inside clear depth.
- 3.1.11. The system shall have locking features so that the components will not accidentally detach.
- 3.1.12. Work surfaces shall be available with a notched opening or a grommet, or behind the worksurface to allow for easier power cord and cable access.
- 3.1.13. Work surface grommets may be factory or field installed.
- 3.1.14. Work surfaces shall be sized to a single panel of comparable width, or to a panel run of comparable width.
- 3.1.15. Work surface support panels and floor supported pedestals are to be available in addition to cantilever support brackets.
- 3.1.16. Task lights shall be shipped fully assembled, except for mounting hardware.
- 3.1.17. Coat hooks shall be available to attach to panels for individual use.
- 3.1.18. All filing components such as open shelves, overhead storage with doors, and pedestals shall accommodate a minimum of legal and letter size files.

3.1.19. A minimum 14" high tack surface shall be available for placement under overhead storage components.

3.1.20. Storage pedestals shall be available in a variety of styles such as fixed/ floor supported, mobile, and stationary to serve a variety of functions.

3.1.21. Stationary pedestals shall fit under the work surface or be used as a freestanding unit. The unit shall have four (4) leveling glides (one (1) in each corner) to allow for a maximum adjustment range of 1".

3.1.22. Paper management and organizational accessories such as utility and pencil trays for pedestals, shelf dividers for overhead storage components and panel mounted types shall be available in the product lines.

3.1.23. Marker boards that attach to panels of equal widths or to hard walls shall be available in the product line. Marker boards shall have a durable and cleanable writing surface.

3.1.24. Articulating keyboard trays or drawers in tilt and non-tilt versions, with, and without mouse pads shall be available in the product line.

3.1.25. All file drawers shall be equipped with high sides and rails to accommodate both letter and legal hanging file folders and either side-to-side or front-to-back configuration.

3.1.26. Keying: All overhead cabinets, freestanding towers and cabinets, lateral files, and pedestals shall be provided with locks. All locks within an individual workstation shall be keyed alike. All separate workstations are to be randomly keyed. Master keys shall be provided for each installation. The lock cores shall be easily removable for changes in the field.

3.2 Typical Workstations for Systems Furniture. The contractor shall modify the workstations to fully meet the needs of the customer for each Delivery Order. The contractor shall use these typical descriptions and attached drawings as a guideline to develop a final workstation configuration.

The various components shall be positioned in a task-related manner within easy reach of station occupant(s). All panels shall be fabric covered and push-pin tackable. All necessary electrical components shall be provided including receptacles, jumpers, and terminal boxes necessary to wire the panels excluding power feeds.

3.2.1. WS-A Cubicle Type 8' x 8' (see typical drawing). Workstation's work-surface shall be U-shaped layout with 24" deep primary worksurface and height-adjustable corner. See Typical Workstation Drawings in paragraph 2.1 for workstation illustration.

3.2.1.1. Worksurfaces: Plastic laminate with self edge, post-formed, Poly Vinyl Chloride (PVC), radius or T-edge.

3.2.1.2. Panel Height: 68" +/- 4" at spine wall and 54" +/- 4" at remaining panels.

3.2.1.3. Panels: Push-pin tackable fabric wrapped panels (fabric, painted, tool rail [for paper trays, etc], perforated, acoustical, wood veneer, markerboard, glass, power/data).

3.2.1.4. Storage:

1. One (1) coat closet/file tower: 28" L +/-4" x 24" D x 68" H +/- 4" with coat closet, three file drawers, and one binder shelf with door(s).
2. Two (2) panel-hung overhead storage with lockable flipper doors for standard binder storage.
3. One (1) 15" W fixed pedestal with one file drawer, two box drawers with one (1) pull-out pencil/accessory tray in top drawer.

3.2.1.5. Power & Data:

1. 8-Wire, Four Circuit System, six (6) duplex outlets: 4 above, 2 below worksurfaces (2 of those 4 above worksurface duplexes to be dedicated).
2. One (1) quad or duplex voice/data outlet: separate low-voltage (i.e., voice/data) cabling pathway, preferably with a metal membrane separator between voice/data and power pathways.
3. A minimum of 4 square inch cross-section voice/data pathway, e.g., 2"x 2"
4. Voice/data pathway allowing at least a 2" bend radius for all cable turns.
5. Voice/data outlet knockout size – a standard single gang electrical box with 2.5" depth minimum. However, other knockout sizes will work with the appropriate hardware.

3.2.1.6. Lighting: Under-cabinet task light with toggle switches to fill length of overhead cabinet +/- 6." Lamp color temperature to be coordinated with architectural lighting by furniture vendor. Daisy-chain fixtures to allow one (1) power cord and quick-disconnect plug are preferred. Cord shall be concealed behind fabric panels.

3.2.1.7. Office Chair: One (1) adjustable lumbar support chair, pneumatic height adjustment range, 360 degree swivel frame and weight capacity at a minimum of 225 lbs. Independent forward incline and lockable to prevent inclination. Independent backward incline and lockable to prevent inclination. Adjustable seat depth is desired, or if seat depth is not available, chairs meeting all other criteria available in multiple sizes will be considered. Chair shall have adjustable arms, adjustable in height, pivot angle adjustable arm pad/cap inward or outward, and padded arm rests. Meets ANSI/BIFMA safety standards.

3.2.1.8. Dimensions: 8 foot by 8 foot inside clear dimension, exclusive of panel thickness. Refer to Typical Workstation Drawings in paragraph 2.1 for additional dimensions.

3.2.2. WS-B Cubicle Type 8' x 10' (see typical drawings). Workstation's work-surface shall be U-shaped layout with 24" deep primary worksurface and height-adjustable corner, lower filing cabinet, overhead storage, office chair, and guest chair. See Typical Workstation Drawings in paragraph 2.1 for workstation illustration.

3.2.2.1. Worksurfaces: Plastic laminate with self edge, post-formed, PVC, radius or T-edge.

3.2.2.2. Panel Height: 68" +/- 4" at spine wall and 54" +/- 4" at remaining panels.

3.2.2.3. Panels: Push-pin tackable fabric wrapped panels (fabric, painted, tool rail [for paper trays, etc], perforated, acoustical, wood veneer, markerboard, glass, power/data).

3.2.2.4. Storage:

1. One (1) coat closet/file tower: 28" L +/-4" x 24" D x 68" H +/- 4" with coat closet, three file drawers, and one binder shelf with door(s).
2. Two (2) panel-hung overhead storage with lockable flipper doors, and one (1) open shelf.

3.2.2.5. Power & Data:

1. 8-Wire, Four Circuit System, six (6) duplex outlets: 4 above, 2 below worksurfaces (2 of those 4 above worksurface duplexes to be dedicated).
2. One (1) quad or duplex voice/data outlet: separate low-voltage (i.e., voice/data) cabling pathway, preferably with a metal membrane separator between voice/data and power pathways.
3. At minimum of 4 square inch cross-section voice/data pathway, e.g., 2" x 2"
4. Voice/data pathway allowing at least a 2" bend radius for all cable turns.
5. Voice/data outlet knockout size – a standard single gang electrical box with 2.5" depth minimum. However, other knockout sizes will work with the appropriate hardware.

3.2.2.6. Lighting: Under-cabinet task light with toggle switches to fill length of overhead cabinet +/- 6." Lamp color temperature to be coordinated with architectural lighting by furniture vendor. Daisy-chain fixtures to allow one (1) power cord and quick-disconnect plug are preferred. Cord shall be concealed behind fabric panels.

3.2.2.7. Office Chair: One (1) adjustable lumbar support chair, pneumatic height adjustment range, 360 degree swivel frame and weight capacity at a minimum of 225 lbs. Independent forward incline and lockable to prevent inclination. Independent backward incline and lockable to prevent inclination. Adjustable seat depth is desired, or if seat depth is not available, chairs meeting all other criteria available in multiple sizes will be considered. Chair shall have adjustable arms, adjustable in height, pivot angle adjustable arm pad/cap inward or outward, and padded arm rests. Meets ANSI/BIFMA safety standards.

3.2.2.8. Guest Chair: One (1) guest chair. Chair shall be appropriately sized for the office space being configured. Four-leg frame. Minimum weight capacity of 225 lbs. Armless and light weight. Meets ANSI/BIFMA safety standards.

3.2.2.9. Dimensions: 8 foot by 10 foot inside clear dimension, exclusive of panel thickness. Refer to Typical Workstation Drawings in paragraph 2.1 for additional dimensions.

3.2.3. WS-C Cubicle Type 10' x 10' (see typical drawings). Workstation's work-surface shall be U-shaped layout with 24" deep primary worksurface and height-adjustable corner, two lower filing cabinets, overhead storage, office chair, and guest chair. See Typical Workstation Drawings in paragraph 2.1 for workstation illustration.

3.2.3.1. Worksurfaces: Plastic laminate with self edge, post-formed, PVC, radius or T-edge.

3.2.3.2. Panel Height: 68" +/- 4" at spine wall and 54" +/- 4" at remaining panels.

3.2.3.3. Panels: Push-pin tackable fabric wrapped panels (fabric, painted, tool rail [for paper trays, etc], perforated, acoustical, wood veneer, markerboard, glass, power/data, etc).

3.2.3.4. Storage:

1. One (1) coat closet/file tower: 28" L +/- 4" x 24" D x 68" H +/- 4" with coat closet, three file drawers, and one binder shelf with door(s).
2. One (1) bookcase: 26" L +/- 4" x 15" D x 66" H.
3. Two (2) panel-hung overhead storage with lockable flipper door(s), and one (1) open shelf.

3.2.3.5. Power & Data:

1. 8-Wire, Four Circuit System, six (6) duplex outlets: 4 above, 2 below worksurfaces (2) of those 4 above worksurface duplexes to be dedicated, see Typical Workstation Drawings in paragraph 2.1.

2. One (1) quad or duplex voice/data outlet: separate low-voltage (i.e., voice/data) cabling pathway, preferably with a metal membrane separator between voice/data and power pathways.
3. A minimum of 4 square inch cross-section voice/data pathway, e.g., 2"x 2"
4. Voice/data pathway allowing at least a 2" bend radius for all cable turns.
5. Voice/data outlet knockout size – a standard single gang electrical box with 2.5" depth minimum. However, other knockout sizes will work with the appropriate hardware.

3.2.3.6. Lighting: Under-cabinet task light with toggle switches to fill length of overhead cabinet +/- 6." Lamp color temperature to be coordinated with architectural lighting by furniture vendor. Daisy-chain fixtures to allow one (1) power cord and quick-disconnect plug are preferred. Cord shall be concealed behind fabric panels.

3.2.3.7. Office Chair: One (1) adjustable lumbar support chair, pneumatic height adjustment range, 360 degree swivel frame and weight capacity at a minimum of 225 lbs. Independent forward incline and lockable to prevent inclination. Independent backward incline and lockable to prevent inclination. Adjustable seat depth is desired, or if seat depth is not available, chairs meeting all other criteria available in multiple sizes will be considered. Chair shall have adjustable arms, adjustable in height, pivot angle adjustable arm pad/cap inward or outward, and padded arm rests. Meets ANSI/BIFMA safety standards.

3.2.3.8. Guest Chair: One (1) guest chair. Chair shall be appropriately sized for the office space being configured. Four-leg frame. Weight capacity at a minimum of 225 lbs. Armless and light weight. Meets ANSI/BIFMA safety standards.

3.2.3.9. Dimensions: 10 foot by 10 foot inside clear dimension, exclusive of panel thickness. Refer to Typical Workstation Drawings in paragraph 2.1 for additional dimensions.

3.3. Typical Workstation for Systems Furniture - Closed Office, Three person occupancy, Systems Furniture. Wall mounted, laminate work-surfaces, with wiring grommets. Either L-shape, privacy, or peninsula design.

- 3.3.1. Worksurface 16 linear inches minimum with pencil drawer and minimum drawer to drawer to file pedestal for three occupants.
- 3.3.2. Overhead cabinetry or flippers with 60 linear inches minimum storage for each occupant (3).
- 3.3.3. Office chair for each occupant
- 3.3.4. Half height 36" Lateral file cabinet with 72 linear inches minimum storage for each occupant (3)
- 3.3.5. Half height 36"H +/- 4" book case with 108 linear inches minimum storage (1)
- 3.3.6. Vertical 4 drawer file, Letter sized (2)

3.4 Typical Workstation for Modular Furniture - Closed Office, Single occupancy. Modular design, laminate finish, ball bearing glides, L-shape, with wiring grommets and under-lighted overhead storage.

- 3.4.1. Desk with pencil drawer and minimum drawer-drawer-file pedestal (1)
- 3.4.2. Overhead cabinetry or flippers with 60 linear inches minimum storage.
- 3.4.3. 36" round table (1)
- 3.4.4. Armless visitors chairs (4)
- 3.4.5. Office chair (1)
- 3.4.6. Half height 36" Lateral file cabinet with 72 linear inches minimum storage (1)
- 3.4.7. Half height 36" Book case with 108 linear inches minimum storage (1)

3.5 Typical Executive and Manager Furniture - Private Office, Single occupancy. Veneer finished, freestanding design with elegant trim, ball bearing glides, and matching drawer pulls.

- 3.5.1. 30"D +/- 6" x 6'W Desk with double pedestal, six drawer.
- 3.5.2. 6' Credenza with a combination of storage cabinets and lateral file drawers.
- 3.5.3. Half height 36" Lateral file cabinet with 72 linear inches minimum storage (3)
- 3.5.4. Half height 36" Book case with 108 linear inches minimum storage (1)
- 3.5.6. 5' Wardrobe with minimum double shelf and two door entry.
- 3.5.7. Four person conference table with wiring grommets (1)
- 3.5.8. Executive Office chair (1)
- 3.5.9. Chairs with Arms (4).

3.6 Typical Conference Room. Table, seating for 20 people, laminate finishes with wiring grommets.

- 3.6.1. 4' x 12' Conference Table (1)
- 3.6.2. Chairs (10) with arms, smooth finish of either leather or naugahyde, 35"W, 37"D, 35"H.
- 3.6.3. Credenza, two-cabinet, three drawer, drawer pulls. (1)
- 3.6.4. Side table, 24" x 36"
- 3.6.5. Armless chairs (10), 35"W, 37"D, 35"H.

3.7 Typical Lobby/Reception/Common Area Furniture. Contemporary design, Fabric covered seating, or combination wood and fabric, easily cleaned, and durable.

- 3.7.1. Couch (1). 6' - 7' length, 37" depth, 35" height, 3 cushion, no buttons, or loose ornamentation, contemporary design, fabric upholstery, or combination of wood and fabric. Shall be easily cleaned and be of sufficient durability for high traffic areas.
- 3.7.2. Love seat (1) 4.5' - 5.5' length, 37" depth, 35" height, 2 cushion, no buttons, or loose ornamentation, contemporary design, fabric upholstery, or combination of wood and fabric. Shall be easily cleaned and be of sufficient durability for high traffic areas.
- 3.7.3. Armed Chair (2) 35" Width, 37" depth, 35" height, no buttons, or loose ornamentation, contemporary design, fabric upholstery, or combination of wood and fabric. Shall be easily cleaned and be of sufficient durability for high traffic areas.
- 3.7.4. End Table (2) contemporary, metal and glass finish, matched to upholstered furniture
- 3.7.5. Coffee Table (1) contemporary, metal and glass finish, matched to upholstered furniture
- 3.7.6. Armless Chair (6) arms to floor of 26" - 27" H and inside dimension of 20" - 21" W, no buttons or loose ornamentation, contemporary design, fabric upholstery, or combination of wood and fabric. Shall be easily cleaned and be of sufficient durability for high traffic areas. Thick padded seat and back, weight rated at a minimum of 225 lbs.

3.8. Typical Office Chair

- 3.8.1. Adjustable Lumbar Support
- 3.8.2. Adjustable Arm
- 3.8.3. Adjustable Seat Height
- 3.8.4. Pneumatic
- 3.8.5. Casters and Glides
- 3.8.6. Weight capacity at a minimum of 225 lbs
- 3.8.7. Arm pads (black or grey; any neutral shade if black or grey are not available)
- 3.8.8. Back Height approximately 27" +/- 2"
- 3.8.9. Seat Width approximately 20 1/4"
- 3.8.10. Top of Seat to Floor approximately 42" Max