

Navy Industry DEBRIEF WG

Meeting Minutes

April 19, 2016

Co-Chairs: Diana Teel and Tim Cichon

Next meeting: April 26, 2016

2:30 – 4:30

12000 Research Pkwy Room 408

I. Purpose

Brainstorm/discuss head hurters within the debrief portion of the acquisition process in an effort to determine how to make the process more beneficial to both government and industry.

II. Discussion Points

The majority of the head hurters are within the areas of Technical Process and Communication

- Include technical team as part of debrief?
- Consistent length of time for debriefs?
- Consistent message in debriefs?
- Other Commands provide offeror's ranking in the debrief material
- The release of the technical evaluation report is beneficial to Industry
- Consequences of not receiving Evaluation Notices (ENs) and reasons to asks questions early and often

III. Action Items

- Review FAR Part 15 for – All
- Review FAR Part 16 for – All
- Provide sample debrief – NAWCTSD
- Determine if the offeror's rank can be provided as part of the debrief – NAWCTSD
- Determine if evaluation result can be provided via the technical evaluation report with an opportunity for an oral debrief if requested – NAWCTSD
- Develop survey to be administered at the next PALT of recommendations for improvement to the debrief process – Industry
- Determine Panel representation for TSIS – Industry
- Prepare to discuss and provide recommendations for the debrief communication head hurters – all

IV. Oh By the Ways

- Industry indicated that a draft package of the SOW, SPEC, Sections L&M are beneficial when determining their acquisition strategy