

UNCLASSIFIED//

R 240055Z MAY 12 SE-4 MOBILE FACILITY (MF) TECHNICAL WORKING GROUP ANNOUNCEMENT//
COMNAVAIRSYS COM PATUXENT RIVER MD

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NATEC SAN DIEGO CA
COMNAVAIRSYS COM PATUXENT RIVER MD

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MSGID/GENADMIN/MIL-STD-6040(SERIES)/B.0.01.00

/COMNAVAIRSYS COM PATUXENT RIVER/-/-/-/USA/UNCLASSIFIED//

SUBJ/SE-4 MOBILE FACILITY (MF) TECHNICAL WORKING GROUP ANNOUNCEMENT// REF/A/MSGID:NAVAIRINST
13670.1C/COMNAVAIRSYS COM/-/YMD:20080626//

REF/B/MSGID:GENADMIN/NAVAIR/-/141619ZMAR2012//

NARR/REF A IS NAVAIRINST 13670.1C FOR THE MANAGEMENT OF MOBILE FACILITY PROGRAM EQUIPMENT.

REF B IS REQUEST FOR ACTION ITEMS IN ANTICIPATION OF UPCOMING 2012 MOBILE FACILITY TECHNICAL WORKING GROUP.// POC/SHEMERY, L.E./MAJ/UNIT:AIR-6.7.6.2/NAME:NAVAIR PAX RIVER MD /TEL:301-757-8685/EMAIL:LEWIS.SHEMERY1@NAVY.MIL//
POC/TURNER, D.P./MSGT/UNIT:AIR-6.7.6.2/NAME:NAVAIR PAX RIVER MD /TEL:301-757-0747/EMAIL:DAVID.P.TURNER@NAVY.MIL//

GENTEXT/REMARKS/1. THE MOBILE FACILITIES PROGRAM LOGISTICS REVIEW GROUP (LRG) HAS BEEN FORMALLY CHANGED TO MOBILE FACILITIES PROGRAM TECHNICAL WORKING GROUP (TWG).

2. IAW REF A, THE 2012 MOBILE FACILITIES PROGRAM TECHNICAL WORKING GROUP MEETING WILL BE HELD 28 AUGUST TO 30 AUGUST 2012. THE MEETING WILL BE HELD AT THE CROWNE PLAZA IN SAN DIEGO LOCATED AT:

CROWNE PLAZA SAN DIEGO
2270 HOTEL CIRCLE NORTH
SAN DIEGO, CA 92108
WWW.CP-SANDIEGO.COM
800-700-3328

THERE HAS BEEN A BLOCK OF ROOMS SET ASIDE (QTY 60). TO MAKE RESERVATIONS CALL 1-888-233-9527, FOR GENERAL INFORMATION CALL 800-700-3328. RESERVATIONS MUST BE MADE BY 8/27/12 TO RECEIVE THE GOVERNMENT PER DIEM RATE OF \$133.00 PER NIGHT PLUS TAXES AND FEES.

ROOMS ARE BLOCKED OFF UNDER CODE MFLTWG, USE THIS CODE WHEN RESERVING LODGING. HOTEL PARKING FEES ARE REDUCED AT A RATE OF \$12 PER NIGHT FOR OVERNIGHT GUESTS, OR \$14.00 MAXIMUM PER DAY FOR LOCAL ATTENDEES (\$3.00 FIRST HOUR, \$2.00 EACH HOUR THERE AFTER UP TO THE MAXIMUM). THE HOTEL DOES NOT PROVIDE SHUTTLE SERVICE TO/FROM THE AIRPORT. IN LIEU OF RENTAL CAR, SHUTTLE SERVICE IS AVAILABLE THROUGH THE AIRPORT SHUTTLE SERVICE AT A RATE OF \$30.00 PER PERSON ROUND TRIP. IF HAVING DIFFICULTY MAKING RESERVATIONS, CONTACT MF PROGRAM OFFICE REPRESENTATIVE PAUL CERKEZ. HE CAN BE REACHED AT

240-237-4817 (W) OR E-MAIL PCERKEZ@DCSCORP.COM. IT IS HIGHLY RECOMMENDED THAT RESERVATIONS FOR LODGING BE MADE SOONEST. THE HOTEL WILL BEGIN ACCEPTING RESERVATIONS BY PHONE ON OR ABOUT 1 JUNE.

NLT 1 JUNE, IT IS EXPECTED THAT THERE WILL ALSO BE A MEETING SPECIFIC LINK ON THE MOBILE FACILITIES WEB SITE TO REGISTER AT THE HOTEL.

3. REGISTRATION FOR THE TWG MEETING (SEPARATE FROM LODGING RESERVATIONS) IS REQUIRED FOR ALL ATTENDEES AND MUST BE DONE BY 13 JULY 2012. BY REGISTERING IT WILL ACCURATELY PROVIDE US A TOTAL HEAD COUNT OF ATTENDEES IN ADVANCE OF THE MEETING. PLEASE REGISTER USING THE MOBILE FACILITIES WEB SITE AT

WWW.NAVAIR.NAVY.MIL/MOBILEFACILITIES/HOME.HTM

4. PROPOSED SCHEDULE FOR THE TWG MEETINGS IS AS FOLLOWS:

MON 27 AUG 0800-1600 - MF PROGRAM IPT MEETING (NAVAIR MF PROGRAM BY INVITATION ONLY) TUE 28 AUG 0800-1600 - PROGRAM REVIEW (ALL ATTENDEES) WED 29 AUG 0800-ADJOURN - PROGRAM REVIEW (ALL ATTENDEES) THU 30 AUG 0800-ADJOURN - TBA REVIEW (ASL, MARFORS AND WING MFC REPRESENTATIVES ONLY) THU 30 AUG 0800-ADJOURN - NAVAIR MF PROGRAM MEETINGS (AS REQUIRED) 5. PROPOSED AGENDA/BRIEFING TOPICS FOR THE 2012 MOBILE FACILITY TWG SHOULD BE SUBMITTED VIA CHAIN OF COMMAND TO NAVAIR MOBILE FACILITY PROGRAM LOGISTICS MANAGER JAMIE MCDONALD NLT 15 JUN 2012, E-MAIL TO JAMIE.MCDONALD@NAVY.MIL. SPECIFIC AGENDA AND BRIEFING SCHEDULES WILL BE PROVIDED VIA SEPCOR.

6. PROPOSED ACTION ITEMS FOR THE 2012 MOBILE FACILITY TWG WAS ANNOUNCED IN REF B. THE CUT OFF DATE HAS EXPIRED. ANY NEW ACTION ITEMS WILL BE HELD UNTIL THE 2013 TWG MEETING. ONLY THOSE ITEMS THAT PERTAIN TO THE MOBILE FACILITY PROGRAM WILL BE ADDRESSED. ITEMS THAT PERTAIN TO PERSONNEL, TABLE OF BASIC ALLOWANCE (TBA), TAVB, OR RELATED ISSUES SHOULD BE FORWARDED TO CMC ASL-34. BLANK ACTION ITEM FORMS CAN BE FOUND ON THE MOBILE FACILITY WEB SITE THROUGH THE FOLLOWING ROUTE:

WWW.NAVAIR.NAVY.MIL/MOBILEFACILITIES/HOME.HTM,

THEN CLICK ON DOCUMENTS, FORMS, ACTION ITEM FORM.

7. ASL-34 WILL BE HOSTING THE TBA REVIEW ON THURSDAY 30 AUG 2012.

TBA REVIEW WILL BE LIMITED TO ASL, MARFORS AND WING MFC REPRESENTATIVES ONLY.

8. DRESS FOR TWG AND TBA REVIEW WILL BE AS FOLLOWS:

27 AUGUST:

BUSINESS CASUAL (SLACKS/TROUSERS WITH POLO/BUTTON DOWN SHIRT, NO BLUE JEANS).

28 - 29 AUGUST:

MILITARY: SERVICE C FOR MARINES, SUMMER WHITES FOR NAVY E-6 AND BELOW, KHAKIS FOR NAVY E-7 AND ABOVE. FOR OTHER SERVICES, APPROPRIATE EQUIVALENT UNIFORM AS DIRECTED BY YOUR BRANCH OF SERVICE FOR MEETINGS AT COMMERCIAL FACILITIES.

CIVILIANS: BUSINESS CASUAL (SLACKS/TROUSERS WITH POLO/BUTTON DOWN SHIRT, NO BLUE JEANS).

30 AUGUST:

BUSINESS CASUAL (SLACKS/TROUSERS WITH POLO/BUTTON DOWN SHIRT, NO BLUE JEANS).

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