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FM COMNAVAIRSYSCOM PATUXENT RIVER MD(UC)

TO AIG 11198

AL 11198(UC)

CC COMNAVAIRSYSCOM PATUXENT RIVER MD(UC)

MSGID/GENADMIN, USMTF, 2007/COMNAVAIRSYSCOM PATUXENT RIVER//

SUBJ/SE-4 MOBILE FACILITY (MF) LOGISTICS REVIEW GROUP (LRG)

/CONFERENCE 18-20 MAY 2009//

REF/A/MSGID: DOC/NAVAIR/YMD: 20080626//

REF/B/MSGID: GENADMIN/NAVAIR/100027ZFEB2009//

NARR/REF A IS NAVAIR INST 13670.1C. REF B IS NAVAIR MSG REQUESTING ACTION ITEMS.//

POC/CARTER, R. O. /MAJOR/UNIT: AIR-6. 7. 6. 2/NAME: NAVAIR PAX RIV MD

/TEL: 301-757-8685//

POC/WAHLSTROM, D. R. /CIV/UNIT: AIR-6. 7. 6. 2/NAME: NAVAIR PAX RIV MD

/TEL: 301-757-1128//

GENTEXT/REMARKS/1. IAW REF A SUBJ MEETING WILL BE HELD 18-21 MAY 2009 AT THE HILTON PALACIO DEL RIO, 200 SOUTH ALAMO STREET, SAN ANTONIO, TX 78205. TO MAKE RESERVATIONS CALL (800)445-8667, FOR GENERAL INFORMATION CALL (210)222-1400. RESERVATIONS MUST BE MADE BY 17 APR 2009 TO RECEIVE THE GOVERNMENT RATE OF \$117.00 PER NIGHT PLUS TAXES. ROOMS ARE BLOCKED OFF UNDERNAVAIR MOBILE FACILITY PROGRAM, CODE LRG. THERE IS A DAILY FEE OF \$12.00 FOR SELF PARKING OR \$25.50 FOR VALET PARKING ESTABLISHED UNDER THE LRG CODE. TAXI TAXI VICE SHUTTLE IS RECOMMENDED FROM THE AIRPORT AT APPROX. \$23.00 ONE WAY.

2. SCHEDULE FOR THE LRG IS AS FOLLOWS:

18 MAY 0800-1400 - WORKLOAD MTG - NAVAIR MF PROGRAM MEMBERS AND CMC/TYCOMS/MARFORS/WINGS.

18 MAY 1400-1700 - IPT MTG - NAVAIR MF PROGRAM IPT MEMBERS ONLY

19 MAY 0800-1600 - PROGRAM REVIEW - FLEET ACTYS.

20 MAY 0800-1600 - PROGRAM REVIEW - FLEET ACTYS.

21 MAY 0800-ADJOURN - OVERFLOW DISCUSSIONS AND/OR REQUIRED SIDE BARS.

3. DRESS FOR LRG WILL BE AS FOLLOWS:

18 MAY - BUSINESS CASUAL FOR MILITARY AND CIVILIANS.

19 AND 21 MAY - SERVICE C FOR MARINES, SUMMER WHITES FOR NAVY E6 AND BELOW, KHAKIS FOR NAVY E7 AND ABOVE, BUSINESS PROFESSIONAL FOR CIVILIANS (JACKET AND TIE), AND FOR OTHER SERVICES APPROPRIATE EQUIVALENT

UNIFORM AS DIRECTED BY YOUR BRANCH OF SERVICE FOR CONFERENCES.

4. IAW REF B ACTION ITEMS/TOPICS SHOULD BE SUBMITTED VIA CHAIN OF COMMAND TO NAVAIR MOBILE FACILITY PROGRAM LOGISTICS MANAGER DAN WAHLSTROM, CODE 6.7.6.2 NLT 17 APR 2009. ACTION ITEMS CAN BE FAXED TO DAN WAHLSTROM 301-757-1128 OR E-MAILED TO DAN.WAHLSTROM@NAVY.MIL. ONLY THOSE ITEMS THAT PERTAIN TO THE MOBILE FACILITY PROGRAM WILL BE ADDRESSED. ITEMS THAT CONCERN PERSONNEL, TBA, TAVB, OR RELATED ISSUES SHOULD BE FORWARDED TO CMC ASL-34.

5. 18 MAY WORKLOAD MEETING WILL COVER A TBA REVIEW AND MARFORS MOBILE FACILITY PRIORITIES. TYCOMS/MARFORS SHOULD COME PREPARED TO DISCUSS FY 09/10 WORKLOAD AND FLEET PRIORITIES.

6. THURSDAY 21 MAY IS TENTATIVELY RESERVED FOR OVERFLOW DISCUSSIONS, BUT WILL NOT BE ADDRESSED BY AGENDA.

7. SPECIFIC AGENDA AND BRIEFING SCHEDULES WILL BE PROVIDED VIA SEPCOR.//