

**LRG MEETING MINUTES**  
**27-28 June 2007**  
**Atlanta, Georgia**

**6/27/07 LOGISTICS REVIEW GROUP MEETING (DAY 1)**

- **MSgt McCutcheon/NAVAIR:**
  - Provided welcoming and admin remarks. All present introduced themselves and their affiliation with the Mobile Facility (MF) Program.
- **Major Carter/NAVAIR:** (See [presentation](#))
  - Gave background information on himself and items he plans to tackle coming on board as Program Manager. Informed people to bring ideas forward and they would be considered by the Program Office.
- **MSgt McCutcheon/NAVAIR:** (See [presentation](#))
  - Provided "State of Union" address for the Program. Reviewed accomplishments for FY07 including updating and improving the website, opening up new lines of communications (VTC meetings), transition of the Norfolk Configuration Site to a GOCO facility, and a number of other accomplishments.
  - The program is sponsoring an Industry Day at the Norfolk Configuration Site. Tentative date will be early August. Three vendors have been asked to participate and put their heads together to meet the challenges of looking at requirements to support future aviation which means smaller, leaner, and more mobile. All MF users are highly encouraged for everyone to participate in attending and having input in new design of shelters and shore ideas.
  - In response to Fleet queries and in coordination with the IPT, MSgt McCutcheon made decision that the program will purchase ECU tool kits.
- **MGySgt Rob Eland/Mobile Facility Configuration Site North Island:** (See presentation)
  - Presented a presentation on procedures for KA-18 slide removal.
- **MGySgt Bob Freiler/Mobile Facility Configuration Site Norfolk:** (See [presentation](#))
  - Gave an overview of the Norfolk Configuration Site's improvements and compound clean up. Provided information on future improvements to the compound.
- **Rob Petyo/NAWCADLKE:** (See [Presentation](#))
  - Discussed MF issues currently being worked in support of the Fleet including: status and logistics of Frequency Converter, ECU's (3 and 5 ton), MEP 100, 200's and TQG's.
  - A sidebar was set up to discuss wheel kits for 100 Kw TQG's.

- **Craig Wallen/BAE SYSTEMS:** (See [Presentation](#))
  - Gave presentation on what support BAE SYSTEMS does for the MF Program including website master, converting website to SQL, MFTool, compiling the Configuration Manual and repairing ECU 108's to distribute back into the field.
- **MSgt McCutcheon/NAVAIR:** (See Presentation)
  - Provided a review and status of open action items and allowed for discussions on the items. See website for status of actions items.

#### **06/28/07 LOGISTICS REVIEW GROUP MEETING (DAY 2)**

- **Sandi Lile/BAE SYSTEMS:** (See [Presentation](#))
  - Provided a general overview of the Fleet Inventory. What are required and general mistakes being made on reports. Answered questions after briefing.
- **Jamie McDonald/BAE SYSTEMS:**
  - Provided a presentation on MF web site. Went through each category and gave a general overview on what would be contained in each category. Answered questions after briefing.
- Fleet users conducted individual sidebars and informal information sessions.
- **MSgt McCutcheon/NAVAIR:**
  - Provided closing remarks.