

**MOBILE FACILITY PROGRAM REVIEW
ACTION ITEM**

ACTION ITEM NO.: 2-202

DATE SUBMITTED: 04/14/2010

SUBMITTED BY: 3D MAW ALD-IT

PROBLEM: The Aviation Logistics Information Management and Support (ALIMS) Department TBA allowances for Mobile Facilities (MF) do not support the requirements placed on ALIMS to support and repair Aviation Logistics Information Technology (AVLOGIT) requirements.

Specifically there are no MF's for use by the Department Chief, Admin NCO, or the ALIMS Quality Assurance Manager, or storage of required documentation and publications.

RECOMMENDATION: Request adding one MF configuration similar to WC-02 to AIS ADM. This MF will require a minimum of the following characteristics:

Four desks, with locking drawers.

Two locking file cabinets for storage of inspection records, and PII records (User agreement forms, training jackets, counseling folders).

Multiple over the desk publication storage areas, stacked two high (P/N: AA-B-00540).

Centrally stacked bookcase [P/N: AA-B-00540, (Bookcase, base & top)] for storage of SOP's, turnover binders and other manuals.

Central wall locker/cabinet with lock (P/N: 1011), or storage of additional manuals, office supplies for the entire department, and unclassified but controlled items (investigation pending drives, computers etc).

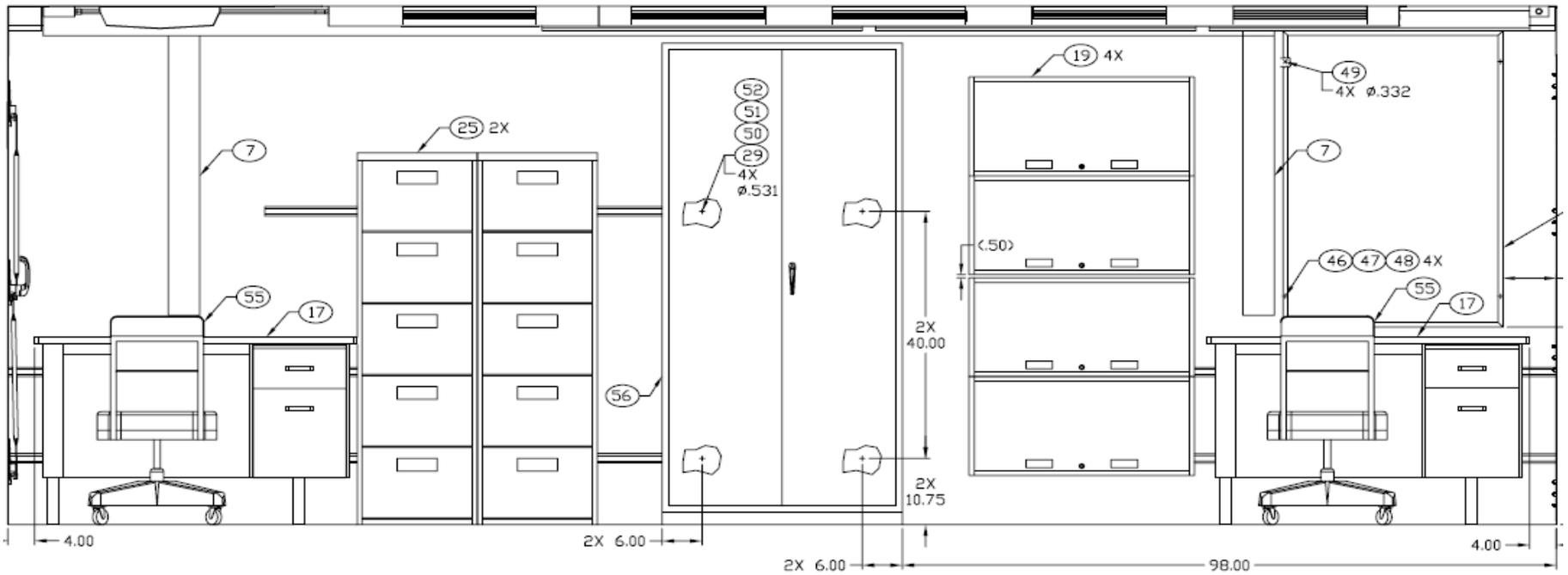
Open area above a desk for mounting a white board or a permanently mounted white board, for tracking of on going projects, network upgrades, and supporting discussions.

Chairs to support desks.

See supporting diagrams.

STATUS: Open

ACTION AGENCY: ASL-36



SECTION A-A SH 2
ROTATED 180°

