

SECTION 508 TRAINING FOR PURCHASING ELECTRONIC INFORMATION TECHNOLOGY (EIT)

Please join NAVAIR Section 508 Lead and the Government wide Program Director, Section 508 General Services Administration Office of Government-wide Policy, Office of Information, Integrity & Access for an overview and hands-on training on Procuring Section 508 Products & Services. This session is a must for all personnel who purchase Electronic Information Technology (EIT) products and services to include Federal/Military managers, supervisors, requiring officials, purchase card holders, and contracting officials.

Empower yourself to make informed, legal decisions in your purchasing of EIT. Learn how Section 508 impacts the procurement process with regard to market research and requirements for EIT products and services as well as the legal responsibilities to comply with the law. This session will provide an overview and hands-on training on how to develop compliant requirements for procurements, providing tools such as the Buy Accessible Wizard, and techniques and resources for conducting market research.

Guest speaker, Helen Chamberlain is a Program Director for the General Services Administration's (GSA) Office of Government wide Policy (OGP), Information Resources Management Division. She is the central point of contact for the Federal Government Section 508 program providing technical assistance with the implementation of the Section 508 Standard within the Federal Government. Before assuming her current position, Helen served as an Information Technology Liaison and IT Security Officer for the Office of Personnel Management, Chief Information Officer's Office (OPM/CIO). She also serves as a member of the Federal CIO Council Accessibility Community of Practice and Chairs the Vendor/Acquisition Outreach Sub Committee.

Event Details:

Date: July 14th, 2015

Time: Morning session from 0930 - 1130

Afternoon session from 1230 - 1430

Location: Frank Knox Building 2189, Room 136

Register: Will close 7 days prior to the start date, and has limited space available for each session -- the maximum number of attendees is 14.

Registration Information:

1. Visit NAVAIR University at <https://navairu.navair.navy.mil>.

(Note: You must have a NAVAIR University account to register. If you do not have an account, follow the instructions below.)

2. Click on the Classes tab on the top menu bar
3. Enter "CISL-PER-201" in the "Search" field and click the blue "Search" button
4. Click on Register in the Register column for the desired session
5. Click the Yes button to enroll in the event

NAVAIRU Account Registration Information:

1. Navigate to <https://navairu.navair.navy.mil>.
2. Select "Register" in the upper left corner of the screen.
3. Complete all fields, and click the "Save" button.

For more information, phone (301) 757-7389.