

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				1. CLEARANCE AND SAFEGUARDING	
				a. FACILITY CLEARANCE REQUIRED TOP SECRET	
				b. LEVEL OF SAFEGUARDING REQUIRED NONE	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)			3. THIS SPECIFICATION IS: (x and complete as applicable)		
a. PRIME CONTRACT NUMBER FOR BIDDING PURPOSES ONLY. NOT VALID FOR CONTRACT PERFORMANCE		X	a. ORIGINAL (Complete date in all cases)		Date (YYYYMMDD) 20121201
b. SUBCONTRACT NUMBER			b. REVISED (Supersedes all previous specs)	Revision No.	Date (YYYYMMDD)
X	c. SOLICITATION OR OTHER NUMBER N00421-14-R-0081	Due Date (YYYYMMDD) 20141204	c. FINAL (Complete Item 5 in all cases)		Date (YYYYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract)					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If Yes, complete the following: In response to the contractor's request dated retention of the identified classified material is authorized for the period of _____					
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)					
a. NAME, ADDRESS, AND ZIP CODE FOR BIDDING PURPOSES ONLY. NOT VALID FOR ACTUAL CONTRACT. UPON AWARD, PROVIDE COSR LISTED IN BLOCK 16.a WITH CONTRACT NUMBER, CONTRACTORS' NAME, CAGE CODE, AND ADDRESS		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service		
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP CODE N/A		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A		
8. ACTUAL PERFORMANCE					
a. LOCATION See Block 13		b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Same as Block 6c		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT AIR-7.1.5 – The Naval Air Systems Command (NAVAIR) Navy ERP Business Office (NBO) is the primary location for NAVAIR Navy ERP expertise. The NBO provides a central point for resolution of NAVAIR Navy ERP requirements and serves as the Center of Excellence (COE) for issue resolution. Services and/or products include: Business Solutions Management Support (functional expertise); Reporting Analysis (business intelligence support); User Management (Customer Liaison Support); and NBO Operational Support (internal business operations). COR Holly Gardner (301) 757-3996; TPOC Jodi Aldridge (301) 737-4108					
10. THIS CONTRACT WILL REQUIRE ACCESS TO:			11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:		
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	YES	NO	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	YES	NO
b. RESTRICTED DATA		X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY		X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL		X
d. FORMERLY RESTRICTED DATA		X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		X
e. INTELLIGENCE INFORMATION			e. PERFORM SERVICES ONLY	X	
(1) Sensitive Compartmented Information (SCI)		X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES		X
(2) Non-SCI		X	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER		X
f. SPECIAL ACCESS INFORMATION		X	h. REQUIRE A COMSEC ACCOUNT		X
g. NATO INFORMATION		X	i. HAVE TEMPEST REQUIREMENTS		X
h. FOREIGN GOVERNMENT INFORMATION		X	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	X	
i. LIMITED DISSEMINATION INFORMATION		X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE		X
j. FOR OFFICIAL USE ONLY INFORMATION	X		l. OTHER (SPECIFY)		X
k. OTHER (Specify)		X			

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to the contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public release shall be submitted for approval prior to release.

Direct Through (Specify) **Subcontractors: shall forward public releases through the Prime for endorsement and final concurrence by GCA.**

Transmissions by non-secure facsimile or E-mail is NOT authorized (by Prime or subcontractor(s))

Submit ALL Public Releases to:

Command Program Office / Competency Code associated with this contract.

NAVAIR FORM 5720.10 must be completed and attached.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
 *In the case of non-DoD User Agencies, requests for disclosures shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract, and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

Technical papers, briefings, presentations, either classified or unclassified to be presented at classified symposia must be submitted to AIR-7.4.1 for approval prior to presentation. Unclassified material submitted for public release (that is not to be presented at classified symposia) shall be forwarded for review prior to release as stated in item 12 above. All controlled unclassified and classified technical information shall be appropriately marked with distribution statements as specified in DoDI 5230.24 (Distribution Statements on Technical Documents) <http://www.dtic.mil/whs/directives/corres/pdf/523024p.pdf>.

Determination of need-to-know in connection with a classified visit is the responsibility of the individual/host who will disclose the classified information.

Actual performance locations: Classified contract performance is restricted to the Naval Air Warfare Center Aircraft Division Patuxent River, Maryland.

Security classification guidance will be provided on site.

10.j: For Official Use Only information generated and/or provided under this contract shall be marked and safeguarded as specified in DoDM 5200.01 (DoD Information Security Program: Controlled Unclassified Information (CUI)) Vol. 4 (enclosure 3 pages 11-18) available at http://www.dtic.mil/whs/directives/corres/pdf/520001_vol4.pdf and DoD 5400.7-R, Freedom of Information Program Chapter 3 (pages 31-42) available at <http://www.dtic.mil/whs/directives/corres/pdf/540007r.pdf>.

All For Official Use Only (FOUO) and program sensitive data transmitted and stored via electronic means shall use approved encryption. The Contractor shall ensure that when transmitting FOUO, over non-secure e-mail (e.g. not connected to the Navy Marine Corps Intranet through Broadband Unclassified Remote Access System / Virtual Private network), those transmissions are encrypted using Department of Defense Public Key Infrastructure (PKI), or an approved DoD External Certificate Authority, in accordance with Public Key Infrastructure & Public Key Enabling, DoDI 8520.02, 24 May 2011.

11a. All classified information/material shall be provided by the contractor facility or Government Contracting Agency (GCA) and safeguarded at the approved actual performance site. User agency will provide security classification guidance for performance of this contract. Any classified information generated in performance of this contract shall be classified in accordance to the marking shown on the source material.

The contractor shall comply with the requirements of the Information Systems Security Programs as described in NAVAIRWARCENACDIVINST 5239.1. All systems, regardless of the level of data processed, will be accredited in accordance with the above instructions. For all work performed aboard Naval Air Warfare Center sites, the applicable Information Security regulations will be SECNAVINST 5510.36, 5510.30A and local security instructions.

See page 3 (Additional Data Sheet for DD Form 254)

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identified the additional requirements. Provide a copy of the requirements to the cognizant security office. Use item 13 if additional space is needed.)

Per SECNAV M5510.30 of June 2006, some positions under this contract may require an IT-Level Designation of IT-1 due to the sensitivity of the information that can be queried in the Navy ERP System.

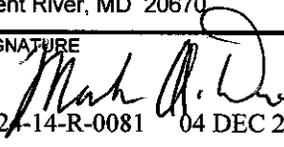
15. INSPECTIONS: Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas of elements carved out and the activity responsible for inspection. Use item 13 if additional space is needed.)

Yes No

NONE

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE (Include Area Co)
M. A. Davis	Contracting Officer's Security Representative (COSR)	V: (301) 342-6045

d. Address (Include Zip Code) Commander, Naval Air Warfare Center Aircraft Division Bldg. 2272, Rm. 074, Attn: 7.4.1 Security 47123 Buse Road Patuxent River, MD 20670	17. REQUIRED DISTRIBUTION	
	<input checked="" type="checkbox"/>	a. CONTRACTOR
	<input type="checkbox"/>	b. SUBCONTRACTOR.
	<input checked="" type="checkbox"/>	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
	<input type="checkbox"/>	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
	<input checked="" type="checkbox"/>	e. ADMINISTRATIVE CONTRACTING OFFICER
e. SIGNATURE  N0002-14-R-0081 04 DEC 2014		f. OTHERS AS NECESSARY (See Item 13 Above)

ADDITIONAL DATA SHEET FOR DD FORM 254

11.e Perform Services Only: Services and/or products shall include Business Solutions Management, Reporting and Analysis, User Management and Navy ERP Business Office (NBO) Operational Support.

11.j - OPSEC: While performing aboard NAVAIR or NAVAIR sites, the contractor shall comply with the provisions of OPNAVINST 3432.1, the local Command/Facility 3432 instruction series (OPSEC) as well as any procedures identified in Program Specific Operations Security Plans and Program Protection Plans (PPP) as applicable. The Contractor shall be responsible for subcontractor implementation of the OPSEC Program requirements for this contract.

*****END ADDITIONAL DATA SHEET FOR DD FORM 254*****