



DEPARTMENT OF THE NAVY
NAVAL AIR SYSTEMS COMMAND
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13050 IN REPLY REFER TO
Ser AIR-1.1.5/01-009
25 Sep 01

CONFIGURATION MANAGEMENT POLICY MEMORANDUM

From: Deputy Commander for Acquisition and Operations

Subj: NEW STAFFING REQUIREMENT FOR CLASS I ENGINEERING CHANGE PROPOSALS (ECPs)

Ref: (a) NAVAIRINST 4130.1C, 31 Jan 1992, NAVAIR Configuration Management Manual
(b) Naval Audit Service Capacity Evaluation Report on Navy Flying Hour Program Costs

Encl: (1) Revised Class I ECP Staffing Requirements for NAVAIRINST 4130.1C
(2) Revised ECP Staffing Form No. NAVAIR 4130.1/09 of 17 Apr 01

1. The purpose of this memorandum is to revise the current staffing requirements of reference (a) in order to assess the cost impacts which Class I Engineering Changes to aircraft and related systems have on the Navy's Flying Hour Program (FHP).
2. This new staffing requirement based on reference (b) is supported by the Chief of Naval Operations (N78) and the Aviation Maintenance and Supply Readiness (AMSR) Study Group as the most accurate method of identifying, budgeting and controlling out-year aircraft operation costs associated with the implementation of proposed and approved Class I Engineering Changes.
3. Enclosure (1) requires the cognizant Assistant Program Manager, Logistics (APML) to complete the Flying Hours Program line in block 7 of enclosure (2) to verify that all real or potential FHP costs have been analyzed and reported to N78CF. All FHP cost information related to Class I Engineering Changes will be verified during NAVAIR Change Control Board meetings.
4. The revised ECP staffing form, provided as enclosure (2), is effective on the date of this memorandum when processing Class I Engineering Changes submitted against aircraft and related systems. It is available electronically from AIR-1.1.5 and will be incorporated in the next scheduled update to reference (a).
5. Questions concerning this new policy should be addressed to Mr. John B. Jones, AIR-1.1.5 at (301) 757-9090 or DSN 757-9090.

WILLIAM M. BALDERSON

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Revised Class I ECP Staffing Requirements for NAVAIRINST 4130.1C

Change Block 7 (Functional Discipline) of Instructions for Completing Change Request/Directive Staffing/Concurrence Form (NAVAIR 4130/9) (found on page 6-67 of NAVAIRINST 4130.1C) to read as follows:

Block 7. Functional discipline: This block identifies major AIR-3.0 Logistics disciplines, which the proposed change may affect. The Flying Hour Program (FHP) Impact listed in the Functional Discipline Block is a mandatory chop for ALL Class I Engineering Changes. The cognizant APML is responsible for obtaining and/or coordinating any real or potential FHP cost impacts with OPNAV (N78CF) and must provide that impact information for review and discussion during the Change Control Board (CCB) meeting on those proposed changes.

CCB CHANGE REQUEST/DIRECTIVE/STAFFING CONCURRENCE

1. CHANGE TITLE/ITEM AFFECTED:	4. CHANGE NUMBER:
2. CHANGE SPONSOR/ORIGINATOR (Name/Code/Phone):	5. DOCUMENT TRACKING NUMBER:
3. CHANGE ROUTING COORDINATOR (Name/Phone):	6. CCB NUMBER:

7. FUNCTIONAL DISCIPLINE	8. ORG CODE/ NAME/PHONE	8. REVIEW REQ? YES NO		9. CONCURRENCE/DATE/REMARKS:
*APPROVAL FOR PRODUCTION OR OPERATIONAL USE				
PRODUCTION (ECPs ONLY)				
*ENGINEERING (i.e., Design, Performance)				
NUCLEAR SAFETY				
Performance Structures (i.e., Weight & Balance)				
EMI/EMC/TEMPEST				
Avionics Engineering				
Computer Resources				
R & M/Quality				
Crew Systems				
Common Avionics				
Ship/Shore Interface Requirements				
*Supply (PSICPs, ECPs, RAMECs)				
*Publications (NATEC for ECPs, RAMECs)				
*Training/Training Systems				
*Support Equipment				
Contracts (See 4130/4 Blk. #7)				
Production Requirements (i.e., GFE, etc.)				
SAFETY				
*Logistics (APML, LEMs)				
*Flying Hours Program (FHP) Impact (APML Requirement)				
OTHER				
OTHER				

***MANDATORY REVIEW REQUIRED FOR THESE FUNCTIONAL DISCIPLINES. NON-MANDATORY FUNCTIONAL DISCIPLINES REQUIRE CONCURRENCE WHEN AFFECTED BY PROPOSED CHANGE.**

11. STAFFING RECOMMENDATION: The above staffing satisfies NAVAIR CCB staffing requirements for the proposed change, and approval is recommended.

Staffing coordinator: (Name & Code) _____ Signature: _____ Date: _____